2020 PIT/HIC Lead Check-In

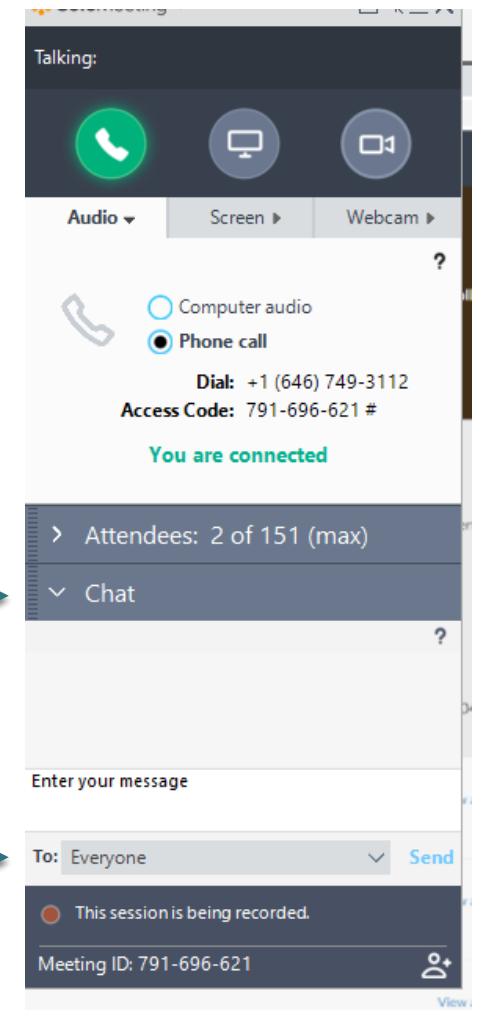December 4, 2019

1:30 PM

Welcome

Reminders

Your line is muted.

We will unmute the line during regional check-ins.
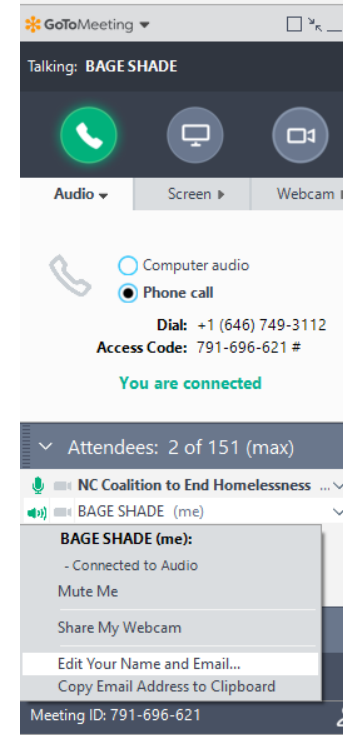
The chat box is available to use anytime.

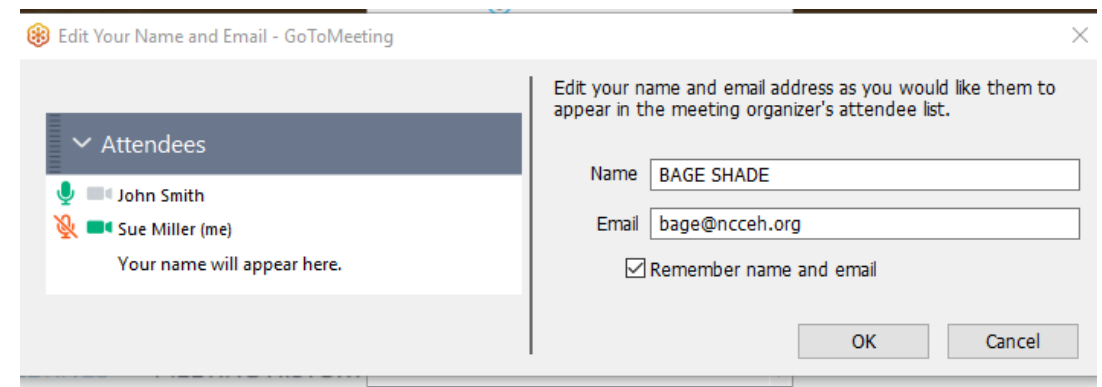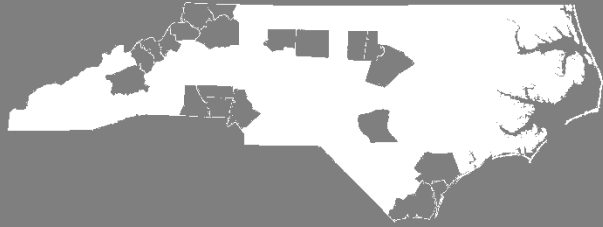We will be recording the webinar today.

Roll Call

- We will conduct Roll Call for regional PIT/HIC Leads.

- All participants should enter their full names so we know who attended today.
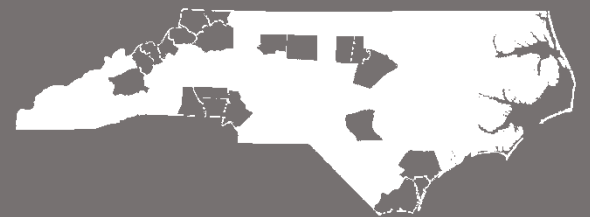
2020 PIT/HIC Lead Check-In

December 4, 2019

1:30 PM

Agenda

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- Soliciting for volunteers
- November 2019 benchmarks
- Regional reports/updates
- Upcoming training dates
- Next steps

Our goal for 2020

The NC Balance of State CoC will complete an accurate and comprehensive Point-In-Time and Housing Inventory Count in 2020 throughout all of our regions.
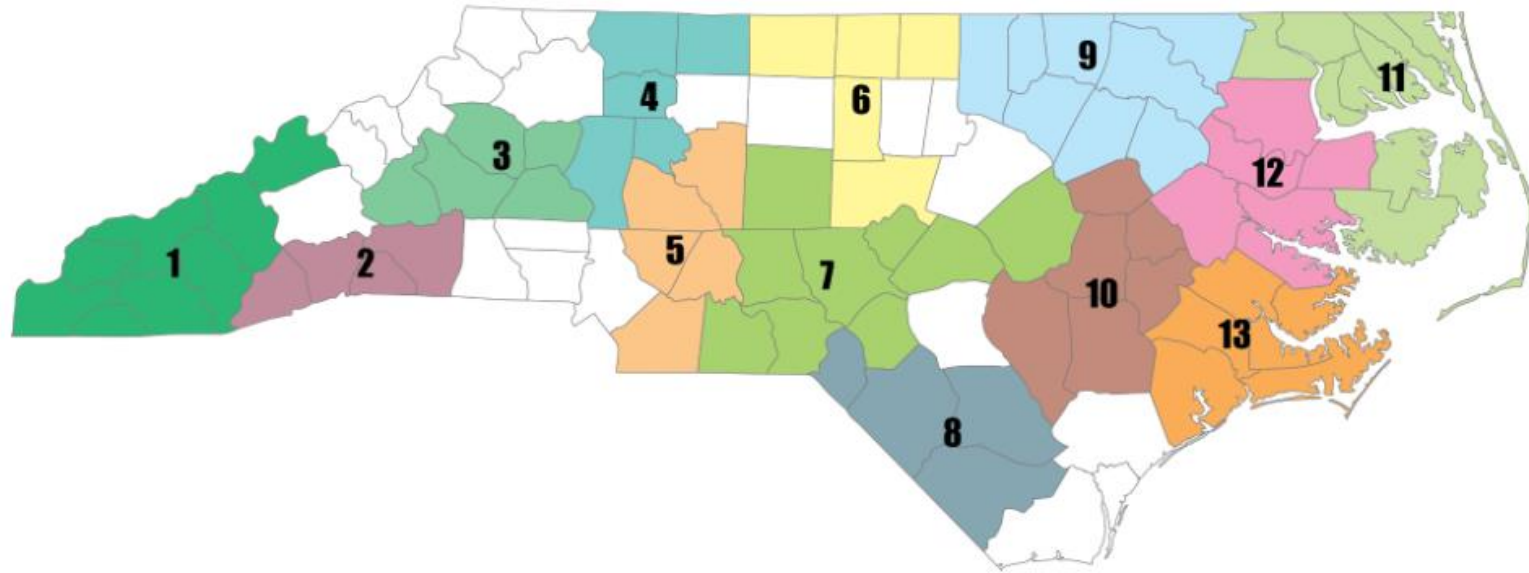
Volunteers are the lifeblood of the PIT/HIC!

- Volunteers needed for:
  - Coordination and planning
  - Collecting data
    - Conducting the unsheltered count
    - Conducting the non-HMIS participating programs

Volunteers need to plan and coordinate the count each year.

- The PIT/HIC Planning Team should be composed of:
  - People with lived experience
  - Youth with lived experience that understand the community
  - Staff from homeless service agencies
  - Staff from partnering agencies (i.e. DSS, local government)
  - Outreach teams and first responders
  - People from local schools and colleges
  - Staff from crisis agencies (i.e. food pantries)

Volunteers need to plan and coordinate the count each year.

- The PIT/HIC Planning Team will:
  - Facilitate a plan to conduct a comprehensive count of the region
  - Raise awareness of the count
  - Recruit and train other volunteers to conduct the count
  - Outreach agencies who need to participate
  - Be available on the night of the count to support volunteers and agencies
  - Help NCCEH staff get answers from agencies/volunteers, as needed

Volunteers needed to <u>collect data</u> during the count.

Volunteers needed to conduct the Unsheltered Count

Street-based Count : January 29

Canvas entire area or go to known locations people stay

Done on the night of the PIT into the morning after

Service-based Count : January 29-February 5

Survey people in food pantries/soup kitchens, DSS, clinics, libraries, day centers, etc.

Ask where people slept on the night of the PIT (January 29)

Done within 7 days after the PIT date

Only counts people who were experiencing homelessness on the night of the count (January 29)

Volunteers needed to collect data during the count.

Volunteers needed to conduct the Unsheltered Count

Recruit and train volunteers to conduct the unsheltered surveys

Assign them to an unsheltered count team

Train them on the App

Cover how to approach people living unsheltered

Respect privacy, space, and confidentiality

Safety guidelines and emergency protocols

Talk logistics

Volunteers needed to <u>collect data</u> during the count.

Volunteers needed to conduct the non-HMIS Sheltered Count

Sheltered Count: January 29

Survey each household staying the in shelter using the App

Done on the night of the PIT

Volunteers needed when shelter does not have the staff to conduct the comprehensive count

PIT/HIC Planning Teams need to engage volunteers and non-HMIS agencies.

Volunteers needed to conduct the non-HMIS Sheltered Count

Reach out to non-HMIS participating agencies:

Educate them about the plan for this year's PIT/HIC count.

Ask if they have staff to conduct the PIT count.

If not, ask if they are willing for volunteers to conduct the survey for them.

Determine how many volunteers might be needed

Recruit and train volunteers to conduct the surveys in shelter
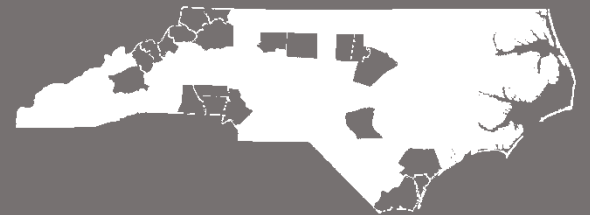
Assign them to a non-HMIS shelter

Introduce them to shelter staff and help orient them to their process

Train them on the App

Talk logistics

November 2019 Benchmarks

Benchmarks Tool

The Benchmarks Tool helps Regional Teams plan and implement the count. It helps teams:

- Identify critical activities and set a timeline
- Engage agencies and volunteers
- Ensure coverage across entire region
- Ensure data collected is complete and accurate

New Tool for Regional PIT/HIC Leads: Dashboard

- Helps PIT/HIC Leads keep up with whether they have completed each benchmark.

- Let's look at the Dashboard and talk about next steps.

November: Identify Partners & Set Plans

| Date	Benchmark
November	PIT/HIC Lead assembles a Regional PIT/HIC Planning Team
November	Decide what strategies the team will use to get the word out. Social media? Posters? Presentations?
November	Create a list of partners the team can approach to support the count. Set a plan to reach out to share information and recruit volunteers.
November	Identify if there are any new agencies since the last count. Let NCCEH know and set a plan to reach out to the new agencies.
November	Determine if incentives will be made available for people who are interviewed, what they will be, and set a plan to pay for them/raise donations.

Regional Reports/Updates
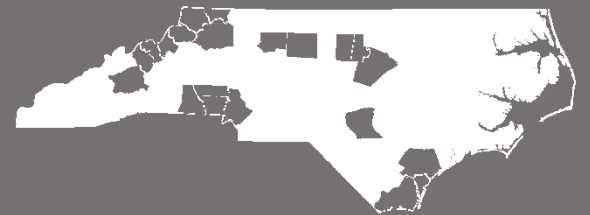
Regional Reports/Updates

- Briefly provide a regional update on current activities in planning your count.

  - Have you begun/finished forming your committee? Who has joined?

  - How will you advertise your count to the larger community and people experiencing homelessness?

  - What is the region's plan to recruit volunteers?

  - Have you identified any new shelter or permanent housing programs that need to participate in the count?

  - What is your region thinking about incentives to induce people to participate in the count?

Upcoming Trainings and Next Steps
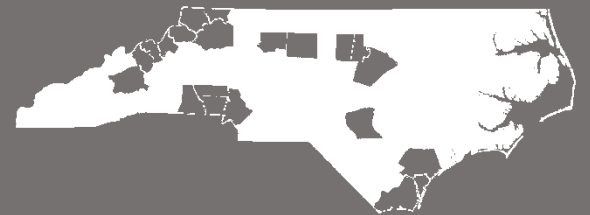
NCCEH Trainings and Open Office Sessions

Date	Time	Focus
November 13	1:30-2:30	Conducting the count & Orientation to the App (*Recording posted*)
November 20	1:30-2:30	Virtual Open Office Session
November 25	1:30-2:30	Conducting the count & Orientation to the App (*Recording posted*)
December 11	1:30-2:30	Virtual Open Office Session
December 18	1:30-2:30	Conducting the count & Orientation to the App
January 15	1:30-2:30	Virtual Open Office Session

Trainings: Conducting the Count & Orientation to the App	Trainings open to all: Regional Team members, Agency Staff, and Volunteers. Cover basics of participating in a count and orientation to the App.
Virtual Open Office Sessions	Virtual Open Office Sessions are for anyone involved in the count can join the call and ask questions about the App, conducting surveys, etc.

December: Get Ready!

Date	Benchmark
December	Reach out to agencies serving people experiencing homelessness to share information, answer questions, invite staff to training, and direct them to resources on the NCCEH website.
December	Identify locations and sites for the unsheltered count
December	Identify locations for the unsheltered service-based count
December	Review work to date and confirm there is a plan to collect data in every county in the region
December	Assess how many volunteers are needed for the unsheltered street count and service-based count and at non-HMIS shelters. Based on who has already signed up, set a goal for how many additional volunteers are needed.

Stay Connected

https://www.ncceh.org/datacenter/pointintimehowto/

This page on the NCCEH website is the go-to place to find regular updates, trainings, and other important information.

Contact us!

Reach out with PIT/HIC questions – we're here to support you!

Next PIT/HIC Lead Check-In Call: January 8 at 1:30 PM

NC BoS CoC staff

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919.755.4393

Data Center staff

hmis@ncceh.org

919.410.6997

Adjournment

Next Steering Committee Meeting:
Tuesday, December 3, 10:30 AM – 12:00 PM

Keep in touch
bos@ncceh.org
919.755.4393

Roll Call

- Other participants should enter their full name so we know they are here and included in the minutes.