



North Carolina Balance of State Continuum of Care

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NC Balance of State CoC Steering Committee Minutes

October 6, 2020

Regional Leads Present: Destri Leger, Kristen Martin, Gail Henson, Teena Willis, Melissa McKeown, LaTonya Penny, Marie Watson, Emily Locklear, James Mercer, LaTasha McNair, Lakitra Claude, Jim Cox

At-Large Members Present: Eric Edwards, Cassandra Rowe, Ellen Blackman, Angela Harper King, Brooks Ann McKinney, Parker Smith, Lisa Phillips

SC Members Absent: Tharesa Lee, Michael Dineen, Anna Gray Watson

Interested Parties Present: Arwen March, Bonnie Harper, Teresa Robinson, Nicole Dewitt, Tonya Freeman, Kimberly Hemphill, Monica Frizzell, Brian Fike, Derek Lancour, Leone Lettsome, Alyce Knaflich, Tamatha Moore, Kristen Martin, Leila McMichael, Lori Watts, Mark Owen, Peyton Jones, Richard Gorton, Stephanie Gilliam, Emily Lowery

NCCEH Staff Present: Brian Alexander, Debra A. Susie, Kevin McNamee, Ashley VonHatten, Adrianna Coffee

Approval of Consent Agenda

- The consent agenda was sent out for review prior to the meeting and is posted at: <https://www.ncceh.org/bos/steeringcommittee/>
- The consent agenda was voted on as a whole at the beginning of the meeting. Without changes or objection, the consent agenda was approved by common consent.

2021 ESG Annual Allocation Recommendation

Brian Alexander walked the Steering Committee through the process followed by the Project Review Committee to consider the 34 renewal certifications and 6 new applications submitted for review and consideration. Using NCCEH staff to review all the renewal certifications, none were flagged for further PRC review. Each of the new project applications were reviewed three times by 1 CoC staff person and 2 PRC members.

To arrive at the final applicants and funding amounts, the staff and PRC reviewed the Fair Share amount for each Regional Committee to determine if it exceeded the 60% cap for Emergency Response activities (SO and ES). Regions fell into three categories:

- Category 1: Equal to Fair Share and within ER maximums
- Category 2: Less than Fair Share and within ER maximums
- Category 3: More than Fair Share and outside ER maximums

The PRC used the following criteria as precedent to make consistent decisions for the proposed slate of grantees in each region:

- Allocate extra available funding to RRH financial assistance
 - If one RRH program, give all to RRH applicant.
 - If multiple RRH programs, look at Review Tool performance criteria to determine most effective applicant to allocate funding.
- Attempt to fund good, new Project Applications that can meet Written Standards by 01/01/21
- Prioritize funding to agencies that did not apply for ESG-CV funding
- Evaluate staff and financial capacity to spend requested funding
- Review funding requests in 2021 versus awarded funding amounts in 2020
- Reduce agencies with Tier 2 and Tier 3 spending per NC ESG Office criteria
 - Tier 2: reduce to 80% of request
 - Tier 3: reduce to 50% of request
- Consider Regional Committee priorities and recommendations

PRC Recommendations--

The PRC recommended all renewal agencies for continued funding in 2021 and most at their requested funding levels with the following exceptions:

- Additional funds for RRH projects in regions not at Fair Share level
- Small reductions to include new projects in regions and to meet Fair Share level
- Eliminated The Haven of Transylvania County's RRH project because of size and scope
- Reduced request for Outreach Mission to 2020 ESG award amount and Thrive to similar 2020 ESG award amount
- Reduced 4 agency requests due to spending issues:
 - Region 3: Dulatown Outreach Center – Tier 2 – reduced to 80% of request
 - Region 6: Christian Help Center – Tier 2 – reduced to 80% of request
 - Region 10: Salvation Army – Tier 2 – reduced to 80% of request
 - Region 10: Greene Lamp – Tier 3 – reduced to 50% of request

The PRC recommended 5 new projects for funding given their adherence to best practices and their ability to meet the CoC's written standards by 01/01/21:

- Homes of Hope: ES, HMIS in Region 5
- Family Abuse Services: HP in Region 6
- Hand Up Ministries: ES in Region 9
- Salvation Army of Goldsboro: ES in Region 10
- River City Community Development: ES in Region 11

Several clarifying questions were raised and answered in response to a closer look at the tables below. Marie Watson asked for more detailed clarification on how the Fair Share for Region 7 was calculated—to which Brian provided both verbal and written explanations.

Region	Agency	New/Renewal	Total Approved	SO	ES	RRH	HP	HMIS
Region 1	HERE in Jackson Co.	Renewal	\$82,204	\$0	\$19,069	\$58,635	\$0	\$4,500
Region 1	REACH of Clay	Renewal	\$18,925	\$0	\$18,925	\$0	\$0	\$0
Region 1	REACH of Haywood	Renewal	\$10,000	\$0	\$10,000	\$0	\$0	\$0
Region 1	REACH of Macon	Renewal	\$16,000	\$0	\$16,000	\$0	\$0	\$0
Region 2	Thrive	Renewal	\$62,372	\$0	\$0	\$62,372	\$0	\$0
Region 2	Haven of Transylvania	Renewal	\$56,500	\$0	\$55,000	\$0	\$0	\$1,500
Region 3	Dulatown Outreach Center	Renewal	\$21,910	\$0	\$21,910	\$0	\$0	\$0
Region 3	Family Care Center	Renewal	\$80,503	\$0	\$31,387	\$49,116	\$0	\$0
Region 3	Family Guidance Center	Renewal	\$23,387	\$0	\$23,387	\$0	\$0	\$0
Region 3	McDowell Mission Ministries	Renewal	\$66,903	\$0	\$31,387	\$35,516	\$0	\$0
Region 4	Diakonos, Inc.	Renewal	\$120,268	\$0	\$52,200	\$68,068	\$0	\$0
Region 4	ECHO Ministries	Renewal	\$27,201	\$0	\$27,201	\$0	\$0	\$0
Region 4	Greater Mt. Airy Ministry	Renewal	\$22,701	\$0	\$22,701	\$0	\$0	\$0

Region	Agency	New/Renewal	Total Approved	SO	ES	RRH	HP	HMIS
Region 5	Crisis Ministry of Davidson	Renewal	\$25,000	\$0	\$25,000	\$0	\$0	\$0
Region 5	Family Crisis Council of Rowan	Renewal	\$28,500	\$0	\$28,500	\$0	\$0	\$0
Region 5	Family Services of Davidson	Renewal	\$20,000	\$0	\$20,000	\$0	\$0	\$0
Region 5	Homes of Hope	New	\$26,000	\$0	\$21,000	\$0	\$0	\$5,000
Region 5	Turning Point	Renewal	\$42,237	\$0	\$32,237	\$0	\$0	\$10,000
Region 5	Union County Community Shelter	Renewal	\$163,563	\$6,000	\$47,632	\$101,931	\$8,000	\$0
Region 6	Family Abuse Services	Renewal/New	\$173,020	\$0	\$120,139	\$0	\$52,881	\$0
Region 6	Christian Help Center	Renewal	\$27,212	\$0	\$0	\$27,212	\$0	\$0
Region 7	Friend to Friend	Renewal	\$45,000	\$0	\$45,000	\$0	\$0	\$0
Region 7	Johnston-Lee-Harnett Community Action	Renewal	\$247,592	\$0	\$0	\$247,592	\$0	\$0
Region 7	Outreach Mission	Renewal	\$29,641	\$0	\$29,641	\$0	\$0	\$0
Region 7	SAFE of Harnett	Renewal	\$45,489	\$0	\$45,489	\$0	\$0	\$0
Region 8	Southeastern Family Violence Center	Renewal	\$169,967	\$0	\$36,217	\$133,750	\$0	\$0

Region	Agency	New/Renewal	Total Approved	SO	ES	RRH	HP	HMIS
Region 9	Hand Up Ministries	New	\$30,000	\$0	\$30,000	\$0	\$0	\$0
Region 10	Greene Lamp	Renewal	\$16,943	\$0	\$0	\$16,943	\$0	\$0
Region 10	Salvation Army of Goldsboro	Renewal/New	\$116,480	\$0	\$46,480	\$70,400	\$0	\$0
Region 10	Hope Station	Renewal	\$102,991	\$0	\$49,995	\$49,996	\$3,000	\$0
Region 11	River City Community Development	Renewal/New	\$109,694	\$0	\$44,700	\$64,994	\$0	\$0
Region 12	Center for Family Violence Prevention	Renewal	\$19,464	\$0	\$19,464	\$0	\$0	\$0
Region 12	Greenville Community Shelter	Renewal	\$70,765	\$0	\$70,765	\$0	\$0	\$0
Region 12	Pitt County Planning	Renewal	\$62,509	\$0	\$0	\$62,509	\$0	\$0
Region 13	Carteret County DV Program	Renewal	\$29,406	\$0	\$29,406	\$0	\$0	\$0
Region 13	Coastal Women's Shelter	Renewal	\$29,407	\$0	\$29,407	\$0	\$0	\$0
Region 13	Onslow Community Outreach	Renewal	\$90,903	\$6,900	\$22,506	\$50,820	\$0	\$10,677

Eric Edwards moved to accept the PRC’s recommendations in full, which was seconded by Gail Henson. With abstentions from Kristen Martin, Destri Leger, E. Marie Watson, Emily Locklear, Melissa McKeown, and LaTonya Penny, the motion passed unanimously. The timeframe for next steps:

- October 6-9 Finalize Regional Application and Budget Templates
- October 6 Staff inform agencies of approval/denial of Project Applications
- October 8 Appeals Due
- October 9 PRC Appeals meeting, if needed
- October 12 Steering Committee Meeting to consider appeals, if needed
- October 16 Project and Regional Applications Due to NC DHHS

2020 Virtual Steering Committee Retreat

Kevin McNamee reported that the Racial Equity Subcommittee and NCCEH have finalized a contract with *C4 Innovations: Race Equity Design and Implementation (REDI)* to provide racial equity training for the Steering Committee and the Racial Equity Subcommittee. In lieu of the annual, in-person meeting, we will hold a virtual racial equity training for 2020. This will comprise two 90-minute trainings on Nov. 10 and 17 from 12:30-2:00 p.m. The registration link and pre-training survey is forthcoming from C4 Innovations the week of October 12th. All Steering Committee and RE Subcommittee members are expected to attend.

Racial Equity Subcommittee Update

Stephanie Gilliam relayed that the Racial Equity Subcommittee received the Steering Committee’s adoption of the 2020 Racial Equity Assessment and is currently reviewing and prioritizing actionable next steps. The Subcommittee also hosted the third Racial Equity Dialogue on September 29 with over 70 people in attendance. It featured a panel discussion on

Racism in the Justice and Re-Entry Systems. The fourth, and final, Racial Equity Dialogue on *Racism and Voting* will be held on Tuesday, October 20 at 12:00 P.M.

Social Security Administration and ID Issues

Debra A. Susie outlined recent reports from case managers in the field that Social Security Administration (SSA) offices are not allowing in-person appointments to get a Social Security card but requiring people to mail documentation, including picture IDs, to the field office. This was confirmed by Lisa Wallace w/SSA in Charlotte.

SSA's coronavirus webpage states: *If you have a critical situation that we cannot help you with by phone, online, fax, or mail, we may be able to schedule an in-office appointment for you* (<https://www.ssa.gov/coronavirus/>). Case managers have called the SSA national phone number and local offices to request appointments for these critical and dire needs, but the offices will not schedule an appointment. Because picture IDs are key to accessing many services, housing programs, and employment opportunities, the mailing of IDs puts them at risk of getting lost or stolen. Case managers have said they would like to be able to either schedule in-person appointments at SSA for their clients or take documentation to the office for quick verification so that IDs do not have to be mailed.

After a meeting last week with NC Division of Motor Vehicles Commissioner Torre Jessup, NCCEH submitted a list of 563 agencies in NC working with people who are experiencing homelessness. This is the first step in working with DMV staff to develop a system that eliminates barriers for homeless individuals to obtain whatever they need to improve their access to housing, employment and voting. The NC DMV has collaborated with the SSA to establish a system-to-system verification that allows NC drivers license and identification card holders to order a replacement Social Security card online.

SC members were encouraged to share this information with and advise case managers to report why the online system may not work for some of the households they serve to Emily Carmody at emily@ncceh.org.

Upcoming Meetings and Reminders

The Steering Committee was directed to review the following meetings and reminders for October.

COVID-19 Local Leadership Response Sharing Call

Alternating Wednesdays, October 14 and 28, at 1:00 P.M.

Presentation: <https://www.gotomeet.me/NCEndHomelessness>

Audio: (646) 749-3112 Access Code: 975-793-733

BoS HMIS User Meeting

Thursday, October 15, 1:00 - 2:30 P.M.

Register here: <https://www.ncceh.org/events/1458/>

NC BoS CoC Nominating Subcommittee Meeting

Friday, October 16, 10:00 – 11:00 A.M.

Audio: (646) 749-3112 Access Code: 791-696-621

Coordinated Entry Council Meeting

Monday, October 19, 10:00 – 11:30 A.M.

Presentation: <https://www.gotomeet.me/NCEndHomelessness>

Audio: (646) 749-3112 Access Code: 975-793-733

Racial Equity Subcommittee Meeting

Wednesday, October 21, 9:00 A.M.

Presentation: <https://www.ncceh.org/events/1425/>

Audio: (646) 749-3112 Access Code: 791-696-621

Racial Equity Dialogue: Voting, Elections, and Homelessness

Tuesday, October 20, 12:00 P.M.

Register here: <https://www.ncceh.org/events/1456/>

Funding and Performance Subcommittee Meeting

Thursday, October 15, 11:00 A.M. - 12:00 P.M.

Presentation: uberconference.com/brianncceh

Audio: 401-283-4752 Access Code: 13939

Election of regional leadership by Regional Committees

Submission deadline: December 15th

Submission link:

https://docs.google.com/forms/d/e/1FAIpQLScGa8981JhPJBsw7rpr7AdPP2bU4hHQnrdefANIoVeUWXLg/viewform?usp=sf_link

CoC Competition Update

Awaiting information from HUD regarding plans for the FY20 CoC competition.

New agencies interested in applying for FY20 CoC Program funds should complete an Intent to Apply form.

- CoC Funding Priorities: <https://www.ncceh.org/files/10673/>
- CoC Intent to Apply form: <http://bit.ly/2TrvcKu>

The meeting adjourned.

Next Steering Committee Meeting:

- Monday, October 12, 9:30 – 10:30 AM (tentative appeals meeting)
- Tuesday, November 3, 10:30 A.M. – 12:00 P.M.