

HMIS@NCCEH Advisory Board Meeting Agenda

Monday, July 26, 2021, 1 PM – 3 PM

HMIS@NCCEH Advisory Board Meeting

<https://meet.google.com/gaz-bmus-eea>

Or dial: (US) +1 218-382-7174 PIN: 583 198 445#

WELCOME

ONE	Presenter: Brian Alexander	Estimated Time: 5 min
	Background Information: Welcome of members and other guests at the table and online. Brian will discuss today's agenda and updates from the HMIS@NCCEH Advisory Board Executive Committee meeting.	
	Supporting Materials <ul style="list-style-type: none">• Approved budget emailed prior to the meeting.	

MEMBER INTRODUCTIONS

TWO	Presenter: Brian Alexander	Estimated Time: 20 minutes
	Goal: <input checked="" type="checkbox"/> Share Info <input type="checkbox"/> Obtain Input <input type="checkbox"/> Make Decisions	Formal Approval Needed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	Background Information: Members will introduce themselves and share their agency/organization, role in the agency/organization, connection/history with HMIS, and what they hope to accomplish as a member of the HMIS Advisory Board.	
	Supporting Materials: <ul style="list-style-type: none">• Membership List emailed prior to the meeting.	

APPROVAL OF MINUTES

THREE	Presenter: Lloyd Schmeidler	Estimated Time: 5 minutes
	Goal: <input checked="" type="checkbox"/> Share Info <input checked="" type="checkbox"/> Obtain Input <input type="checkbox"/> Make Decisions	Formal Approval Needed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	Background Information: Members will review minutes from the May 24, 2021 meeting and suggest corrections. Members will approve meeting minutes.	
	Supporting Materials: <ul style="list-style-type: none">• Draft May 24, 2021 minutes emailed prior to the meeting.	

ANNUAL HMIS OPERATING POLICIES AND PROCEDURES UPDATES

FOUR	Presenter: Brian Alexander	Estimated Time: 40 minutes
	Goal: <input checked="" type="checkbox"/> Share Info <input checked="" type="checkbox"/> Obtain Input <input checked="" type="checkbox"/> Make Decisions	Formal Approval Needed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	Background Information: The HMIS Advisory Board will consider approving the annual updates of HMIS Annual Policies and Procedures.	
	Supporting Materials: <ul style="list-style-type: none">• Draft HMIS@NCCEH Operating Policies and Procedures emailed prior to the meeting.	

FORMING AN EVALUATION COMMITTEE

FIVE	Presenter: Brian Alexander	Estimated Time: 15 minutes
	Goal: <input checked="" type="checkbox"/> Share Info <input checked="" type="checkbox"/> Obtain Input <input checked="" type="checkbox"/> Make Decisions	Formal Approval Needed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	Background Information: The HMIS Advisory Board will discuss designating an evaluation committee for the HMIS implementation to oversee the second goal approved at the May 2021 meeting. Goal 2 reads: Use HUD HMIS Lead improvement document to evaluate each of the nine categories to set a baseline understanding of the implementation and to set a framework for how to move toward improvement	
	Supporting Materials: •	

HMIS@NCCEH UPDATES

SIX	Presenter: Andrea Carey	Estimated Time: 10 minutes
	Goal: <input checked="" type="checkbox"/> Share Info <input checked="" type="checkbox"/> Obtain Input <input type="checkbox"/> Make Decisions	Formal Approval Needed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	Background Information: Andrea Carey from the NCCEH Data Center will provide updates on the HMIS@NCCEH implementation.	
	Supporting Materials:	

Next HMIS Advisory Board Meeting: September 27, 2021 at 1 PM