HMIS Advisory Board Meeting Agenda

Thursday, September 12, 2019, 1 – 3 PM

Call (219)321-0383; pin: 607 447 649#
Join using Google Hangouts, if available, for video conferencing
(see the calendar event: Join Hangouts Meet)

WELCOME

ONE	**Presenter:** Brian Alexander	**Estimated Time:** 5 min
	Background Information: Welcome of members and other guests at the table and online. Brian will discuss today's agenda.	

APPROVAL OF MINUTES

TWO	**Presenter:** Lloyd Schmeidler		**Estimated Time:** 5 minutes
	Goal: ☒ Share Info ☒ Obtain Input ☐Make Decisions		**Formal Approval Needed?** ☒ Yes ☐ No
	Background Information: Members will review minutes from the July 10, 2019 meeting and suggest corrections. Members will approve meeting minutes.		
	Supporting Materials: • Draft July 10, 2019 Minutes emailed prior to the meeting.		

HMIS@NCCEH STATUS UPDATES

THREE	**Presenter:** Denise Neunaber		**Estimated Time:** 20 minutes
	Goal: ☒ Share Info ☐ Obtain Input ☐Make Decisions		**Formal Approval Needed?** ☐ Yes ☒ No
	Background Information: Denise will give a brief update on HMIS@NCCEH and provide current status of the system and projects.		
	Supporting Materials:		

SOFTWARE RFP WORKGROUP

FOUR	**Presenter:** Denise Neunaber		**Estimated Time:** 25 minutes
	Goal: ☒ Share Info ☒ Obtain Input ☒Make Decisions		**Formal Approval Needed?** ☒ Yes ☐ No
	Background Information: Denise Neunaber will discuss current thinking on how to move forward with researching and determining the need for new software for the HMIS@NCCEH implementation. Members will discuss forming a Software RFP workgroup consisting of volunteers from the HMIS Advisory Board and other stakeholders from participating CoCs.		
	Supporting Materials:		

GROUP VISIONING AND GOAL SETTING

<table>
<tr><td rowspan="4">FIVE</td><td>Presenter: Donna Biederman, Denise Neunaber, and Brian Alexander</td><td>Estimated Time: 60 minutes</td></tr>
<tr><td>Goal: ☒ Share Info ☒ Obtain Input ☒ Make Decisions</td><td>Formal Approval Needed?
☒ Yes ☐ No</td></tr>
<tr><td colspan="2">Background Information: Donna Biederman worked with other members on creating options for HMIS Advisory Board Vision Statement and Guiding Principles based on discussion at the May 2019 meeting. Donna will share these options, and members will determine which option suits our needs as a board. Denise and Brian will lead discussion on which priorities the board will pursue this year based on the approved Vision Statement and Guiding Principles.</td></tr>
<tr><td colspan="2">Supporting Materials:
• Vision Statement and Guiding Principles options document.</td></tr>
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NEXT STEPS AND ADJOURN

<table>
<tr><td rowspan="3">SIX</td><td>Presenter: Brian Alexander</td><td>Estimated Time: 5 minutes</td></tr>
<tr><td>Goal: ☒ Share Info ☒ Obtain Input ☒ Make Decisions</td><td>Formal Approval Needed?
☐ Yes ☒ No</td></tr>
<tr><td colspan="2">Background Information: Members will agree on next steps for the HMIS Advisory Board and discuss frequency of meetings and settle on date of next meeting.

Supporting Materials:</td></tr>
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Next HMIS Advisory Board Meeting: TBD in November/December