

North Carolina Balance of State Continuum of Care

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Balance of State Steering Committee Meeting 10.5.10

Regional Leads Present:

Chris Battle, Kristi Case, Debbie Cole, Jim Curtin, Wanda Feldt, Sharon Foust, Melissa Ledbetter, Amy Modlin, Jane Motsinger, Vanessa Neustrom, Joel Rice, Michele Steele, Paulette White, Teena Willis

Regional Leads Absent:

Albert Barron, Beverly Hall, Ramona Gilbert, Laura Hartman, Jackie Sheffield, Marie Watson

Interested Parties Present:

Bonnie Bettini, Ellery Blackstock, Kim Braxton, Emily Carmody, Nicole Dewitt, Dwight Eisley (Home Sweet Home), Mitch Fahrer, Linda Hall, Nancy Holochwost, Nancy Hunter, Lynn Inman, Lynne James, Ooley Mattern, Denise Neunaber, Faye Pierce, Nikki Ratliff, Don Rogers, Nina Walker, Brenda Williams, Talaika Williams

Approval of September Minutes

A motion to accept the minutes was made and approved [Inman, Rice].

CoC Application Update

- A timeline of important dates for the CoC application was reviewed. Upcoming dates include:
 - October 6: Renewal Exhibit 2 drafts due to NCCEH
 - October 13: New Exhibit 2 drafts due to NCCEH
 - October 20: Feedback on Exhibit 2 drafts provided to applicants
 - October 20: Project Review Committee receives applications to score
 - October 27: Applicants make needed revisions in esnaps
 - October 27: Project Review Committee meets to review scores, projects are ranked
 - November 2: Project ranking presented to Steering Committee; Steering Committee approves projects to receive leftover funding
 - November 9: Changes to increased S+C projects made in esnaps
- Application materials that are overdue were reviewed.
 - Regional Committee Project Approval forms due from Pitt, Onslow, and Person-Chatham regions
 - BoS Participant Form needs to be filled out by every organization that participates in regional committee activities.

- Supplemental documents (audit letter/budget, match/leverage letters, reimbursement statement, APRs) were due September 13 and are overdue from some applicants. Staff have begun to score these pieces, so they need to be turned in immediately.
- Some applications are missing significant portions of this documentation, one of which has not responded to any attempts to communicate. It was proposed that a minimum amount of materials or communication would be required by October 20 in order for an application to be eligible to be submitted.
 - Committee members agreed to this proposal.

Exhibit 1

- HUD sets five performance goals that the CoC has to report on in the Exhibit 1. A chart with each goal, the 2009 achievement, the current achievement, and the target numbers for future years was presented. The committee provided feedback on what the target numbers for future years should be.
 - Create new beds for chronically homeless persons: Nancy Hunter suggested that we look at this year's Exhibit 2 applications and use the total number of CH beds for the 2011 goal. For future years, we will add 5-7 beds per year. The committee agreed to this proposal.
 - Increase employment at program exit to 20%: The BoS just barely met HUD's goal of 20% and was below our own goal of 24%. Because of the economy and the populations that are served by many agencies (disabled and chronically homeless), the committee recommended that the 2011 goal should be lower than 24%.
 - Decrease homeless households with children: The BoS did not meet its own goal of 280. The committee recommended that the 2011 goal be set higher to be more realistic.
 - The Permanent Housing, Transitional Housing, and Families Committees will discuss these goals and set more specific numbers, which will be presented at the November Steering Committee meeting.
- There are new questions in the Exhibit 1 this year regarding educational needs of children and targeting homeless veterans. The committee was asked for its feedback on these questions.
 - Committee members reported that there is an agency-level requirement that homeless children in their programs are enrolled in schools; they use their own case managers and work with homeless school liaisons to ensure this. One shelter has a specific homeless school case manager housed within its program.
 - Committee members reported on housing programs for homeless veterans that are under development in their communities. Pitt County received 38 HUD-VASH vouchers last fall and has seen a decrease in homeless veterans in their Point-in-Time Count. Most regional committees have participation from veterans representatives, including VA representatives, and regional committee leads participate in veterans groups in their community.

BoS Committee Meetings

- The Project Review Committee will have an orientation call prior to October 20 when applications begin to be scored and will have a second call October 27 to discuss scores.
- The Permanent Housing Committee, Transitional Housing Committee, and Families Committee will meet October 25 to discuss performance calls and the educational and veterans questions in the Exhibit 1. Call-in information will be emailed to the BoS email list.

HEARTH/HMIS Conference Update

- The conference was held in Atlanta September 27-30. Nancy Holochwest and Emily Carmody from NCCEH attended as well as several BoS members.
- HEARTH will bring new performance measures that CoCs will be held accountable for, and most of them will be based on HMIS data.
- HEARTH regulations have not been published yet by HUD. NCCEH will forward them to the BoS list once they are released.

Regional Committee Updates

- Pitt County: The regional committee has been working with the local community college on employment issues. They are holding a resource fair for businesses' HR departments which will educate them on how to help employees that are struggling and prevent job loss. Pitt Community College is also helping with Project Homeless Connect, which will be held in March. The Career Readiness Certificate is also being used as a tool to identify potential employees.
- Southwest: HPRP resources have been maxed out and there are now waiting lists for assistance. Several other regions also have begun waiting lists as their caseloads are full.

Next Meeting: Tuesday, November 2 at 10:30.