





# UNI5 REGIONAL COMMITTEE

NOVEMBER MINUTES

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## Balance of State: December 6<sup>th</sup> meeting overview

Tonya provided a link to the Balance of State meeting presentation from the 12/6 meeting.

<https://www.nceh.org/bos/steeringcommittee/>

### ***Governance Charter updates/revisions included:***

- Language updates for clarity and accuracy of current procedures
  - Changed Alternate to Regional Lead Alternate
  - Changed Domestic Violence Services/Providers to Victim Services/Service Providers
  - Clarified attendance for quorum
  - Clarified Regional Committee meeting frequency expectation
  - Entered current HUD-required reporting – SPMs, LSA, and PIT/HIC
  - Updated to current name of Lived Expertise Advisory Council
- Opportunities to include more voices of people with lived expertise
  - Proposal removes the maximum of 2 seats for people with lived experience
  - Allows the CoC to include more PLE on the Steering Committee to participate in decision-making
- New Point-In-Time data collection procedures and requirements
  - Updated current programmatic requirements for HIC – Added Other Permanent Housing (OPH)

### ***The code of conduct proposal will outline:***

- Professional behavior & appropriate interactions
- Sets a grievance policy and procedure for stakeholders & people experiencing homelessness
- Guides the CoC, including Regional Committees, CoC staff, & the Steering Committee, on how & when to address grievances
- Includes public posting & notification requirements

### ***Code of conduct to include:***

#### **Stakeholder grievance policy**

- Allows Regional Committees the opportunity to settle grievances locally prior to the CoC getting involved
- RC leadership team can accept formal grievances & should inform the regions of the policy & how to file a grievance
- Provides an opportunity for the stakeholder to elevate a grievance to the Steering Committee when unsatisfied with a regional decision
- Requires an ad hoc committee of the Steering Committee to be formed to settle the grievance within 45 days of receipt

#### **People with Lived Experience Grievance Policy**

- Grievances with providers must go through agency grievance procedures first.
  - If dissatisfied with the results, clients may file a grievance with the CoC.
  - Requires an ad hoc committee of the Steering Committee to be formed to settle the grievance within 45 days of receipt
- Grievances with the CE system must follow the CE grievance procedures in the CE Written Standards.
- All grievances will come to CoC staff & will be directed accordingly to the Code of Conduct.



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Revisions to the Governance policy passed by unanimous decision and the code of conduct has been added. NCCEH specifically thanked the regional members for their participation and input.

Leadership Roles for 2023 were discussed and regions were reminded about voting for regional positions to include Regional Lead, Regional Lead Alternative, Coordinated Entry Lead, Project Review Committee Representative (must not have a conflict of interest with ESG or CoC funding), Webmaster/Recorder.

Once your committee has approved persons for these positions, Regional Committees should complete this form by December 15th: <https://app.smartsheet.com/b/form/e2c1ea421a6840fcaae5bae1fd65eca8>

## 2023 Unsheltered PIT Count Planning (January 25<sup>th</sup>, 2023)

- Review of roles/expectations for data collection/entry
- Upcoming January meetings, check BOS calendar for details  
<https://www.ncceh.org/events/2023/1/>

### *Want to join?*

**Next meeting scheduled for January 10<sup>th</sup> at 10:30**

Please join the meeting from your computer, tablet, or smartphone:

<https://us06web.zoom.us/j/87618764746>

Meeting ID: 876 1876 4746

By Phone: +1 646 931 3860 Meeting ID: 876 1876 4746

## Balance of State Subcommittees

- **Funding & Performance Subcommittee** (Tonya Freeman/Bonnie Harper)  
**Tonya provided discussed with the group the plan to revise the scorecard, and standards.**  
The subcommittee meets on the fourth Tuesday of the month at 11 AM.  
*We invite interested stakeholders to join the subcommittee starting in January.*  
Email [brian@ncceh.org](mailto:brian@ncceh.org) if you would like to learn more and/or join!
- **Project Review Committee** (Beverly Carlton)  
**No update at this time; meetings have not occurred yet.**
- **Veterans Subcommittee** (Recruiting members to begin meeting in January 2023)  
**No update at this time; meetings have not occurred yet.**  
Staff are actively recruiting members for the subcommittee to resume meetings in 01/23.  
*Looking for members that can actively participate in planning & implementation of goals & educate the CoC about Veteran homelessness.*
- **Racial Equity Subcommittee** (Recruiting members)  
**No update at this time; meetings have not occurred yet.**  
*We invite interested stakeholders to join the subcommittee starting in January.*  
Email [laurel.mcnamee@ncceh.org](mailto:laurel.mcnamee@ncceh.org) if you would like to learn more and/or join!
- **Lived Experience Advisory Council** (Recruiting specifically for Eastern part of the state)
- **Coordinated Entry Council**



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The CEC meets on the third Monday of the month at 10 AM.

<https://www.nceh.org/bos/coordinatedentry> (Minutes)

**\*\*Committees highlighted in yellow: UNI5 must vote and send nominees to BOS\*\***

## Leadership Roles for 2023

**CoC Regional Lead:** Nominated - Amber Story (PARTNERS)

**CoC Alternate Lead:** Nominated - Casey McCall (Hickory Police)

**CoC Recorder/Webmaster:** Rachel Heck (Family Care Center) and

Back up support: Sharon Meade (Mission Ministries Alliance)

Tonya Freedman/Bonnie Harper nominated for Funding & Performance subcommittee.

Beverly Carlton nominated for Project Review Committee.

Scorecard will have to nominated in January. (TBD)

**CoC Unsheltered Access Coordinator:** Role to be filled by the PIT subcommittee members

Ongoing discussion regarding Unsheltered Access Coordinator role, and the need for representation in all five counties. Please reach out if you are interested. Tabled discussion for January meeting\*\*

## PIT Planning for January 2023

January 25<sup>th</sup>, 2023 will be the date used for the PIT count.

Data must be gathered within a seven-day window to inquire about “where folks are” on the night of 1/25/22. Tonya reviewed information from our last UNI5 meeting, asked for clarification from regions.

Identified that Caldwell and Alexander will still need representation.

Open discussion regarding Point in Time subcommittee to assistance with planning events and the need for a webspace that directs individuals to the appropriate location.

### Overview of Regions

**Catawba:** Housing Visions is working to facilitate an event; update provided (Amber Story)

**Burke:** BUCM is working to coordinating an event; updated provided (Tonya Freedman)

**Rutherford:** Thrive is the point of contact for the count in Rutherford; additional community members would like to be involved to facilitate an event (Amber Story)

**Caldwell:** Needs to be identified

**Alexander:** Point person needs to be identified (Ashleigh Gilbert? Follow up to be made)

**McDowell:** McDowell Missions will be supporting this area? Need clarification\*\*

Priscilla Jenkins from the Bridge Community expressed interest in supporting the count in Alexander County but noted follow up would have to be made with their board of directors. (TBD)



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Ashley Von Hatten from NCCEH provided clarification regarding how data will be collected and encouraged participation in planning meetings.

### **NCCEH Events Planning webinars**

January 5<sup>th</sup> from 3p to 4p

February 2<sup>nd</sup> from 3p to 4p

March 2<sup>nd</sup> from 3p to 4p

April 6<sup>th</sup> from 3p to 4p

### **UNI5 Email List/Membership recruitment**

Working to clean up the email list and finalize a master list for invites/communication. Please reach out to Tonya or Amber to be added or removed.

Membership recruitment for those underrepresented areas within our region. Tonya mentioned follow up with previous members and working to bring more agencies to the table. Caldwell/Alexander specifically\*

Training needs? Survey to be sent to the group for feedback.

### **Agency Updates**

Robert Dalton at Family Guidance Center expressed they will be closing their Street Outreach project. He provided contact information for follow up as there are individuals that still need to be connected and expressed they will be supporting the transition to McDowell Mission Ministries Alliance. Reminder that McDowell Mission Ministries Alliance will be taking over Street Outreach Project in the new year.

Leila McMichael expressed that her last day at Kwanza Inn will be December 30<sup>th</sup>; her replacement has been identified as Leanne Greer.

Alecia Cates from Safe Harbor discussed opportunities for a lunch and learn which will showcase agencies/services in the area. Any agencies that would like to get on the calendar (3<sup>rd</sup> Thursday of the month) please reach out!

### **Coordinated Entry Update: Ashley Von Hatten**

NCCEH will remain as the COC Interim Lead for Region 3. Ashley expressed a timeline has not been discussed for alternatives at this time. She provided an updated about meeting times and expressed that our group is meeting twice a month on the 2<sup>nd</sup>/4<sup>th</sup> Wednesday at 10am to 11am.

Case conferencing was held on the 7<sup>th</sup> and 14<sup>th</sup> in December (minutes available upon request)

Ashley asked for agencies to follow up with her via email if they have any openings before our next scheduled meeting so we can work through the byname list.

Overview of CE Assessments; data cleanup deadline on January 15<sup>th</sup>.

Next meeting is scheduled January 11<sup>th</sup>, 2023.



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If you are not receiving invites and would like to be a part of our CE process, please reach out to [ashley@ncceh.org](mailto:ashley@ncceh.org) to be added to the email list or with any questions. Open discussion facilitated about CE process.

Following UNI5 today, Region 2 will hold space for high needs staffing.

### Tabled discussion items for next meeting

Unsheltered Access Coordinator point of contact for regions. We need to establish the “who” so that information can be shared with our region.

PIT planning subcommittee

White Flag night/ Code Purple resources

### Adjournment

Reminder that the next Uni5 Meeting will be January 18<sup>th</sup>, 2022 at 10am via ZOOM.

### Community Events

<https://www.ncceh.org/events/2023/1/>

#### **2023 PIT Training (NC BoS CoC non-HMIS participating projects)**

Wed, Jan. 4, 2023

2 p.m. - 3 p.m

<https://us06web.zoom.us/j/5799039481?pwd=UFkwNCtLdUszeG94Y2prS0ttRkVmdz09>

Meeting ID: 579 903 9481

Passcode: qYqVY5

#### **HMIS System Updates**

Tue, Jan. 10, 2023

10:30 a.m. - 11:30 a.m.

#### **2023 Victim Service Providers PIT Training (NC BoS CoC Non-HMIS participating projects)**

Wed, Jan. 11, 2023

10 a.m. - 11 a.m.

<https://us06web.zoom.us/j/5799039481?pwd=UFkwNCtLdUszeG94Y2prS0ttRkVmdz09>

Meeting ID: 579 903 9481

Passcode: qYqVY5

#### **Monthly Training: BusinessObjects Basics**

Wed, Jan. 18, 2023

10 a.m. - 11 a.m.

<https://meet.goto.com/168443229>



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## Attendance Log

**\*\* Please note if you are not putting your information in chat, you are not being logged for attendance. \*\***

Participants	Agency	Contact Info
Teena Willis	Partners BHM	<a href="mailto:twillis@partnersbhm.org">twillis@partnersbhm.org</a> (828) 323-8084
Alecia Cates	Safe Harbor	<a href="mailto:Alecia@safeharbornc.org">Alecia@safeharbornc.org</a> (704) 326-7233
Priscilla Jenkins	The Bridge Community	(828) 352-9579 <a href="mailto:thebridgecommunityresources@gmail.com">thebridgecommunityresources@gmail.com</a>
Ashley Von Hatten	NCCEH	<a href="mailto:ashley@ncceh.org">ashley@ncceh.org</a>
Kim Hemphill	VAYA	<a href="mailto:kim.hemphill@vayahealth.com">kim.hemphill@vayahealth.com</a> (828) 460-4040 (cell)
Leila McMichael	Kwanza Family Inn	<a href="mailto:kwanzaafamilyinn28645@yahoo.com">kwanzaafamilyinn28645@yahoo.com</a>
Lori Watts	VAYA	<a href="mailto:Lori.watts@vayahealth.com">Lori.watts@vayahealth.com</a> 828-225-2785 x 4409
Sharon Meade	Mission Ministries Alliance	<a href="mailto:sharon.meade@mcdowellmissionministries.org">sharon.meade@mcdowellmissionministries.org</a>
Vanessa Austin	Burke Recovery- HARBOUR program	(828) 409-6866 <a href="mailto:bcacdvanessa@gmail.com">bcacdvanessa@gmail.com</a>
Wade Ogle	House of Refuge	<a href="mailto:Awogle54@att.net">Awogle54@att.net</a>
Jess Jones	ALFA Housing Program Manager	<a href="mailto:jjones@alfainfo.org">jjones@alfainfo.org</a> (828) 372-2842
Jessica Joyce	Meeting Place Mission	<a href="mailto:jessica@meetingplacemission.org">jessica@meetingplacemission.org</a>
Robert Dalton	Family Guidance Center	(828) 322-1400 x101 <a href="mailto:rdalton@fgcservices.com">rdalton@fgcservices.com</a>
Alexis Hasson	Family Care Center	<a href="mailto:caseworker@familycare-center.org">caseworker@familycare-center.org</a> (828) 324-9917 ext. 5
Julie Pearson	Options	(828) 438-9444 <a href="mailto:jpearson@optionsburkecounty.org">jpearson@optionsburkecounty.org</a>
Melissa Hatton	PARTNERS	(828)323-8047 <a href="mailto:mhatton@partnersbhm.org">mhatton@partnersbhm.org</a>
Stacie Parson	Integrated Care of Greater Hickory	(828) 322-5915 ext 230 <a href="mailto:sparson@integratedcarehickory.com">sparson@integratedcarehickory.com</a>