

North Carolina Balance of State Continuum of Care

bos@ncceh.org

919.755.4393

www.ncceh.org/BoS

Balance of State Steering Committee Meeting

10.4.11

Regional Leads Present:

Anne Friesen, Debbie Cole, David Collins, Jim Curtin, Sharon Foust, Amanda Hopkins, Melissa Ledbetter, Amy Modlin, Jane Motsinger, Vanessa Neustrom, Katherine Pullicino, Joel Rice, Jackie Sheffield, Michele Steele, Paulette White

Regional Leads Absent:

Albert Barron, Mary Brown, Kristi Case, Teena Willis

Interested Parties Present:

Martha Beatty, Bonnie Bettini, Nicole Dewitt, Lynn Inman, Laura McDuffee, Larry McMullen, Faye Pierce, Nikki Ratliff, Lynn Tillery, Kannika Turrentine

NCCEH Staff Present:

Emily Carmody, Nancy Holochwost, Denise Neunaber, Emila Sutton

Approval of September Minutes

There being no changes needed, a motion was made and approved to accept the minutes [White, Curtin].

Update on FY11 NOFA

- Applicants have submitted Exhibit 2 drafts to NCCEH. Staff are reviewing these drafts and sending feedback to applicants to make revisions. Final revisions in esnaps are due no later than October 13.
- The Project Review Committee meets October 5 to begin scoring Exhibit 2 applications.
- NCCEH staff is working on completing the Exhibit 1 portion of the application.
- The final application is due to HUD by October 28, but we plan to submit earlier.
- A time line of due dates was reviewed:
 - Oct. 4: Regional Leads must submit participant organization info to NCCEH
 - Oct. 5: Project Review Committee Orientation call
 - Oct. 10: RC leads must submit RC Approval forms to NCCEH
 - Oct. 13: Project applicants must complete all revisions in esnaps. Project Review Committee meets to review project scores.

- Oct. 18: Special Steering Committee meeting to approve project applications to be submitted with final application. New S+C projects that are approved for additional funding will be notified.
- Oct. 21: Projects that receive additional funding must have revisions completed in esnaps.
- Oct. 24: Approved applicants hit Submit button in esnaps.
- Oct. 28: Final application is due. HUD recommends CoCs submit the application BEFORE this date.
- A list of all Exhibit 2s that have been submitted to NCCEH was reviewed. There are 24 renewals and 8 new project applications.
- The Steering Committee will meet October 18 at 10:30 to review and approve inclusion of projects in the final CoC application. The committee will also discuss and approve strategic performance goals to be included in the Exhibit 1. NCCEH staff will email information regarding these goals to committee members prior to the meeting.

Discussion: Exhibit 1 Questions

- The Exhibit 1 includes questions regarding educational services for homeless children and programs for homeless veterans and youth. These questions were sent to Regional Committee leads prior to the meeting. Committee members discussed how their communities address these issues.

Rural Communities Dialogue Group

- The next Rural Communities Dialogue Group is Wednesday, October 26 at 2 pm. The group will be discussing strategies for conducting a rural Point-in-Time Count.
- Participants should register for the call on the NCCEH website at <http://www.ncceh.org/en/cev/510>. The call is free for NCCEH members.

QPRs

- All grantees must submit Quarterly Progress Reports (QPRs) to NCCEH 30 days after the end of each quarter of their operating year.
- QPR forms are available to download on the NCCEH website at www.ncceh.org/BoSgrantees
- Emila sent email reminders to grantees who should turn in QPRs in the upcoming months as well as to those who have overdue QPRs and APRs. A list of those grantees was reviewed.

Regional Committee Updates

- Onslow: The community is going to sign on to the federal strategic plan to end homelessness. This is the new recommendation from the USICH (instead of having communities write their own plans).
- Nash-Edgecombe: The RC is planning its first veterans' Stand Down, which will be in November.
- Piedmont: Community Link has closed its Concord office and is now operating solely out of its Charlotte office. The agency is still serving the same areas as before.

- Pitt: The RC is holding a “making a difference” dialogue with local churches that are doing mission work and are interested in serving the homeless population. Last week, the community also housed a homeless veteran who was in severe need of housing.

Next Meeting: Special meeting to vote on projects to be included in final application: Tuesday, October 18 at 10:30. Next regular Steering Committee meeting: Tuesday, November 1 at 10:30.