

Balance of State Continuum of Care

BoS Steering Committee Meeting
Tuesday, July 3, 2012
10:30 AM

Welcome

- Roll Call
- Reminders:
 - *6 to mute/unmute line
 - *4 will increase/decrease volume
 - If your phone plays music while on hold, please do not put us on hold during the conference call.

Access to BoS Materials on Web

- BoS Overview:
www.ncceh.org/bos/
- BoS Minutes and Agendas:
www.ncceh.org/BoSminutes/
- Web page for prospective grantees:
www.ncceh.org/BoSgrantees/
- Web page where Point in Time Count data is listed:
www.ncceh.org/PITdata/
- New! Grantee web page access:
<http://ncceh.org/bos/grantees/>

Agenda

- ICCHP Funding Update
- CHIN Cost Structure
- Regional Committees: ESG Update
- VA Partnership
- Tracking Discharges from Adult Care Homes Webinar
- Reminders:
 - Intent to Apply: CoC and ESG Forms
 - New QPR Form Reminders
- Regional Committee Updates
- Next regular meeting Tuesday, August 7 @ 10:30am

Review & Approve June Minutes

- May meeting: <http://www.ncceh.org/BoSminutes/>

ICCHP Funding Update

- The ICCHP provides necessary support for SOAR, BoS CoC for CoC application capacity, Ten Year Plans, CHIN, Point in Time Count, & HEARTH training, among numerous other things
- The funding for the NC Interagency Council on Coordinating Homeless Programs was left out of the House and Senate Budgets (moved from SSBG in the Governor's budget, but included)
- The Governor vetoed the House and Senate compromise budget and now it goes back to the House and Senate to either rework and compromise w/ Gov. version, override the veto w/ enough votes, or accept last year's budget as-is (last year's budget was written for two years and included ICCHP funding under SSBG)
- NCCEH is now talking with NC DHHS about continuing the funding and waiting for the budget resolution for next steps
- Thank you for your ongoing support: we heard from several legislators that they heard from you
- Contact Denise w/ questions: 919-755-4393 or bos@ncceh.org

New CHIN Cost Structure

CHIN Advisory Committee Representation from BoS:

- Emila Sutton, NCCEH
- Paulette White, Pitt County
- Melissa Ledbetter, Smoky Mountain Center
- Kathy Bragg, Union County Community Shelter

Outline of Proposed new Cost Structure by CHIN

- **CHIN is not increasing its operational expenses.**
 - In the past, the end-users fees paid were around 20% of the actual cost. Initial funding from the Interagency Council for Coordinating Homeless Programs and subsequent funding from the Homeless Prevention and Rapid Rehousing Program and the Balance of State HMIS grants provided significant subsidies.
- **Balance of State CoC SHP-HMIS grant changes**
 - Will know BoS share of the cost for first time since CHIN was created
 - Will use part of the BoS grant to increase our ability to analyze data
 - Will share remaining funds with other CoCs

CHIN Cost Structure continued...

- **Tiers were established to match existing CoC capacity, with room for growth.**
 - Tiers are based on the number of non-DV and non-HPRP beds in the 2011 Housing Inventory Chart as a means to capture overall CoC size and capacity. Tiers were established to ensure that CoCs would be able to add licenses and increase bed coverage under the new structure. Additional licenses may be purchased at the rate of \$1,170/user/year.
- **The new cost structure will go into effect in July 2013.**
 - The cost structure is being presented so that communities can incorporate it into funding requests and CoC discussions. CHIN has set up committees to evaluate the costs of the current HMIS compared to other systems and to explore alternate funding sources.
 - When developing tiers, the number of current CHIN users and the approximate number of users needed to achieve 85% coverage was taken into account so that no CoC would have to reduce its current usage level and each CoC would have enough licenses available to reach 85% bed coverage. Tiers also designed to allow CoCs to expand current inventory without immediately jumping to a higher tier.

CHIN Cost Structure continued...

HMIS fee for a CoC covers:

- End-user licenses up to the limit specified in the cost table
- System administration
- Technical assistance
- Training
- Custom assessments – as approved and prioritized by the Operations Sub-Committee
- Reports
 - Monthly DQ report
 - One free ART license per agency, beginning May 2012
 - Reports on the reports library
 - Point in Time Sheltered Count report production
 - ESG report production
 - AHAR – Development of data checking reports, assistance with identifying and correcting data
 - Online review of HUD required reports
 - Development of program-specific required reports and data checking reports
 - 10Yr Plan Coordinators outcome reports including HEARTH measures

CHIN Cost Structure continued...

HMIS fee for a CoC covers continued:

- Assistance with HUD/ESG requirements and HUD NOFA application, coordination with CoC
- Special projects
 - Project Homeless Connect HMIS setup and report production (at the request of the CoC)
 - Consultation on using HMIS for special projects - data collection and report production (at the request of the CoC). If a special project consists only of custom assessments and custom reports, the operations and reports sub-committees will determine whether the custom assessments (operations sub-cmte) and reports (reports sub-cmte) can be accomplished with available staff capacity – if they cannot, there will be an additional charge for these.
 - Liaison between agencies and local funding agencies as it relates to HMIS usage (at the request of the CoC)

Note: CoC responsibilities also laid out in the new cost structure proposal. For more information, please contact Denise: bos@ncceh.org

Proposed CHIN Cost Structure continued...

Tier based on # of beds in Housing Inventory Chart	# of full licenses included in CoC HMIS fee	# of volunteer licenses* limited access shared licenses	CoC HMIS annual fee	2013 BOS Subsidy	2013 Final Cost	CoCs
0-250	15	1	\$25,000	\$4,000	\$21,000	Orange and Northwest
251-600	30	2	\$50,000	\$8,000	\$42,000	Tri-HIC, Gaston-Lincoln-Cleveland, Cumberland
601-850	45	4	\$75,000	\$12,000	\$63,000	Asheville, Durham
851-1250	80	6	\$130,000	\$20,800	\$109,200	Forsyth, Guilford
1251-1500	100	8	\$160,000			
1501-1775	125	10	\$200,000	\$32,000	\$168,000	Wake
1776-2225	140	12	\$224,000			
2226-2700	150	14	\$240,000			
2701-3100	175	16	\$280,000			
3101-3350	200	18	\$320,000		\$320,000	Balance of State
3351-3600	230	20	\$345,000			

Discussion: Should the BoS charge user fees?
Is there a different way to divide remaining BoS grant ?

ESG Update by Regional Leads

BoS CoC Regional Leads: What is the discussion re: ESG in your Regional Committee?

ESG FAQs

- State-wide, competitive process
- Regional Applications from BoS; CoC applications from other CoCs
- State Application process has to be defined (estimate for application: on or around mid-July)
- A BoS application process has to be defined
 - Competitive application: Higher outcomes = Higher score
 - Will require final approval from BoS CoC Steering Committee
 - Each RC should discuss plan for funding
 - Intent to Apply for ESG Form: <http://ncceh.org/bosesg/>
 - More BoS ESG information: <http://www.ncceh.org/bosesg/>
 - NAEH Rapid Re-Housing Guide: <http://www.endhomelessness.org/content/article/detail/2450>

VA Partnership

- The VA Medical Centers have expressed an interest in partnering on BoS Permanent Supportive Housing projects targeted for veterans
- Interested in partnering on an application?
 - Contact bos@ncceh.org

Tracking Discharges from Adult Care Homes into Homelessness Webinar

- Monday, July 9th at 2 PM
- The North Carolina Coalition to End Homelessness (NCCEH) has received reports of individuals being discharged from adult care homes into homelessness. Due to changes in the ability to bill Medicaid, there are some adult care homes that are at higher risk for discharging into homelessness.
- In order capture data on these discharges, CHIN will be adding a field that will track if individuals have been in these adult care homes in 2012. It important for homeless providers to track this information so we can provide the State and local partners an on the ground picture and assist them in successful discharge planning.
- Join this call to learn more about the issue that has the potential to create a new population of disabled homeless if transitions are not implemented thoughtfully.
- You must register on our website to receive call information:
<http://www.ncceh.org/en/cev/619>

Intent to Apply Form for CoC Funds Reminder

- 2012 Intent to Apply Form must be filled out for:
 - All current grantees that are up for renewal this year
 - Any agency that is interested in applying for new funding in 2012 (**Please NOTE: if your Regional Committee did not elect a Regional Lead in Jan/Feb/March of this year, you are ineligible for 2012 CoC funding**)
- Regional Leads should inform their Regional Committee Members
- Interested Applicants should refer to the 2011 Scorecard to review criteria for funding:
 - New Projects Scorecard-
http://www.nccch.org/attachments/contentmanagers/3157/2011_Scorecard_New-9.29.11.pdf
 - Renewal Project Scorecard -
http://www.nccch.org/attachments/contentmanagers/3157/2011_Scorecard_Renewals-9.29.11.pdf

Find the Intent to Apply form here: <http://www.nccch.org/forms/35/BoS-HUD-Application-Intent-Form-2012/>

BoS Grantee QPR Reminders

- All grantees must turn in QPRs to NCCEH
- Due 30 days after the end of each quarter of grantee's operating year
- The new QPR form is now accessible through our website:
<http://nccch.org/bos/grantees/> (scroll to the bottom)
- All BoS grantees must use the new form (old forms not accepted)
- APRs need to be requested from CHIN (until ART license) prior to filling out the QPR
- Even if you don't have a QPR due, please open the form and begin filling it out – due dates will automatically generate for your records
- Turning in QPRs on time is one of the criteria on the CoC Application Scorecard
- NCCEH will no longer be sending out QPR due date reminders; it is up to the grantees to keep track of QPR due dates

Please contact bos@nccch.org or 919.755.4393 with any questions.

One Last BoS Reminder...

- Please continue to send Regional Committee agendas, minutes, and meeting info to bos@ncceh.org.
- These are scored on the scorecard, so you want to make sure to keep turning them in!

Regional Updates

- What's going on in your region?

Stay in touch!

- Email bos@ncceh.org or call 919.755.4393 with any questions or concerns.
- See you on the next Steering Committee call at 10:30 am on August 7!

Add to your To Do List:

- If you are a BoS Grantee, please download the new QPR form and plug in your QPR due dates and grantee info to get started
- Also, if you are a BoS Grantee, please go to your grantee webpage and review content. Send edits to emila@ncceh.org
- Read the BoS CoC Action Plan and take action in your Regional Committees: <http://www.ncceh.org/bos/>
- Complete CoC & ESG Intent to Apply Forms if interested in applying for funds