

Balance of State 101 Call

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North Carolina Coalition to End Homelessness

securing resources ● encouraging public dialogue ● advocating for public policy change

919.755.4393 ● www.ncceh.org

Today's Agenda

- Overview
 - Continuum of Care
 - CoC eligible activities
 - CoC processes
 - BoS and Regional Committee Structure

Review

- HUD \$
 - ~ 20% is ESG (Emergency Shelter Grants)
 - block granted to states
 - OEO (Office of Economic Opportunity) administers in NC
 - ~ 80% distributed through competitive process
 - Continuum of Care

Continuum of Care

- Regulatory
- Created in 1994
- Agencies directly or indirectly connected to Continuum of Services
 - Street Outreach – Shelter – Transitional - Permanent
- Self-determine geographic boundaries
- The mechanism through which you apply for the competitive funds. Agencies cannot apply individually – must apply through CoC

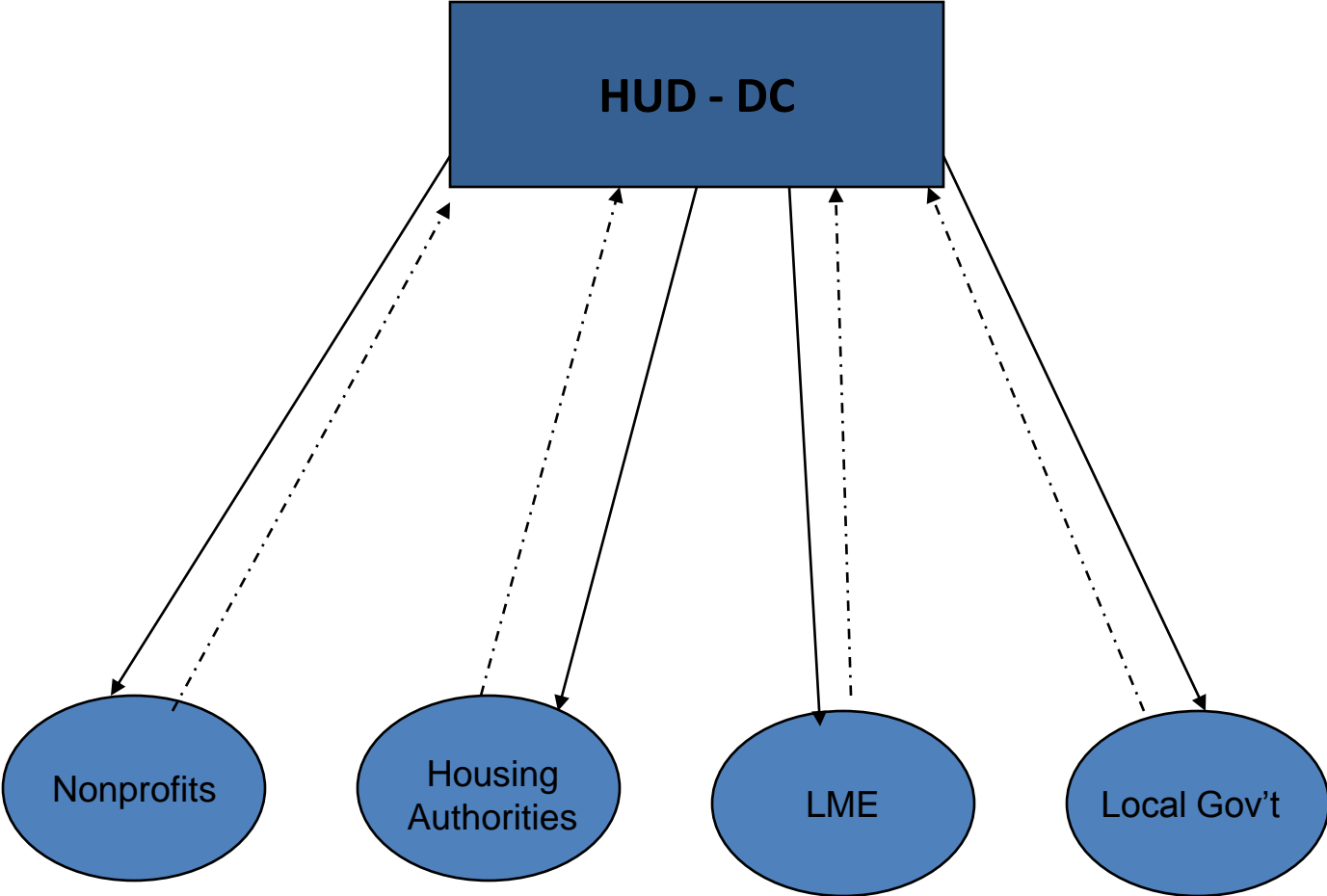
NC CoC's: 13 Continua of Care

- Asheville/ Buncombe
- Balance of State
- Chapel Hill/ Orange
- Charlotte/ Mecklenburg
- Durham/ Durham
- Fayetteville/ Cumberland
- Gastonia/ Cleveland/ Gaston/
Lincoln
- Greensboro/High Point
- Northwest (Ashe/ Alleghany/
Watauga/ Wilkes/ Avery/
Mitchell/ Yancey)
- Raleigh/ Wake
- Sandhills (Anson/ Moore/
Montgomery/Richmond)
- Wilmington/ Brunswick/New
Hanover/ Pender
- Winston-Salem/ Forsyth

BoS Counties

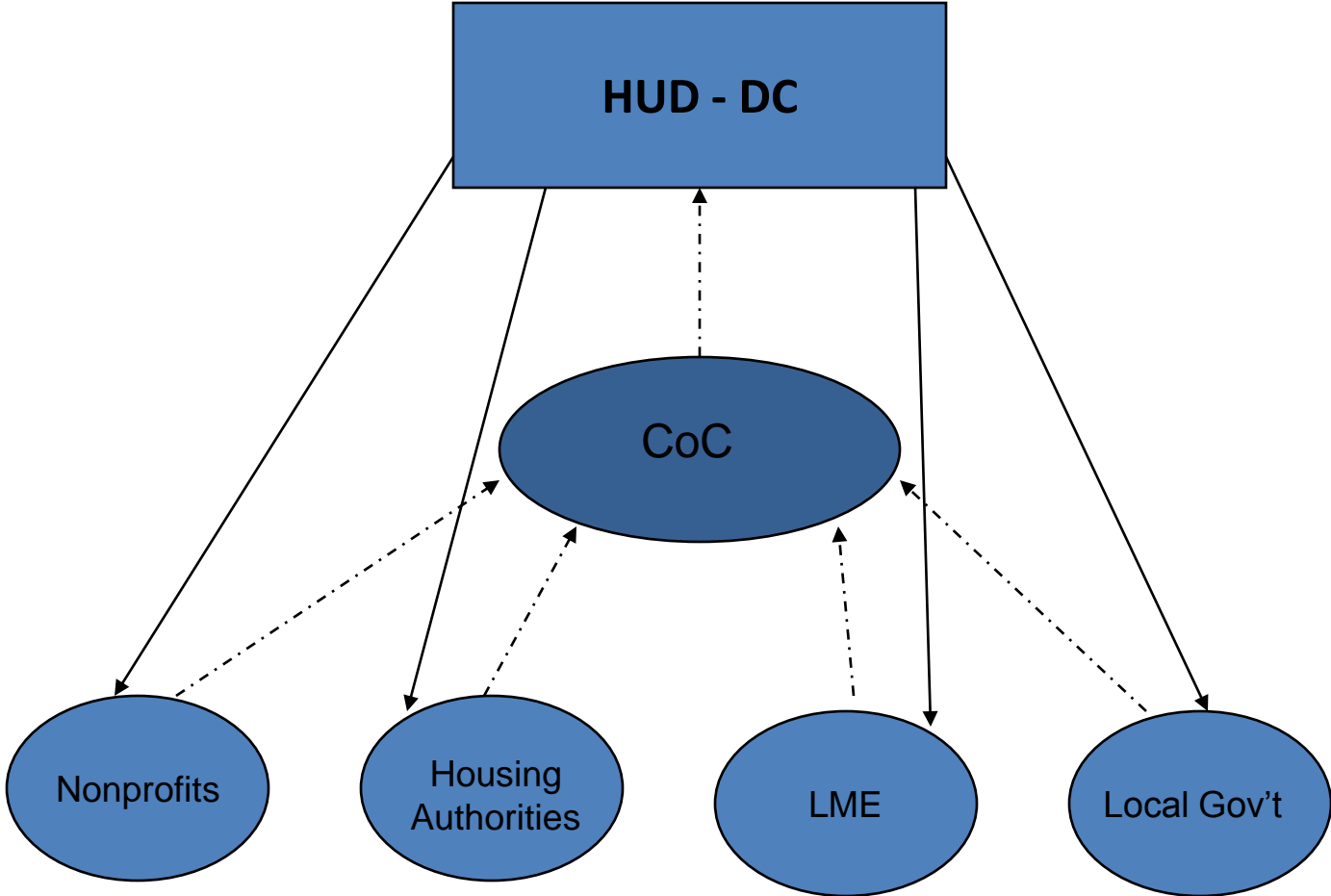
Alamance	Davie	Macon	Stanly
Alexander	Duplin Edgecombe	Madison	Stokes
Beaufort	Franklin	Martin	Surry
Bertie	Gates	McDowell	Swain
Bladen	Graham	Nash	Transylvania
Burke	Granville	Northampton	Tyrell
Cabarrus	Greene	Onslow	Union
Caldwell	Halifax	Pamlico	Vance
Camden	Harnett Haywood	Pasquotank	Warren
Carteret	Henderson	Perquimans	Washington
Caswell	Hertford	Pitt	Wayne
Catawba	Hoke	Polk	Wilson
Cherokee	Hyde	Randolph	Yadkin
Chowan	Iredell	Robeson	
Clay	Jackson	Rockingham	
Columbus Craven	Johnston	Rowan	
Currituck	Jones	Rutherford	
Dare	Lee	Sampson	
Davidson	Lenoir	Scotland	

HUD – Continuum of Care Application Process 1987 – 1994



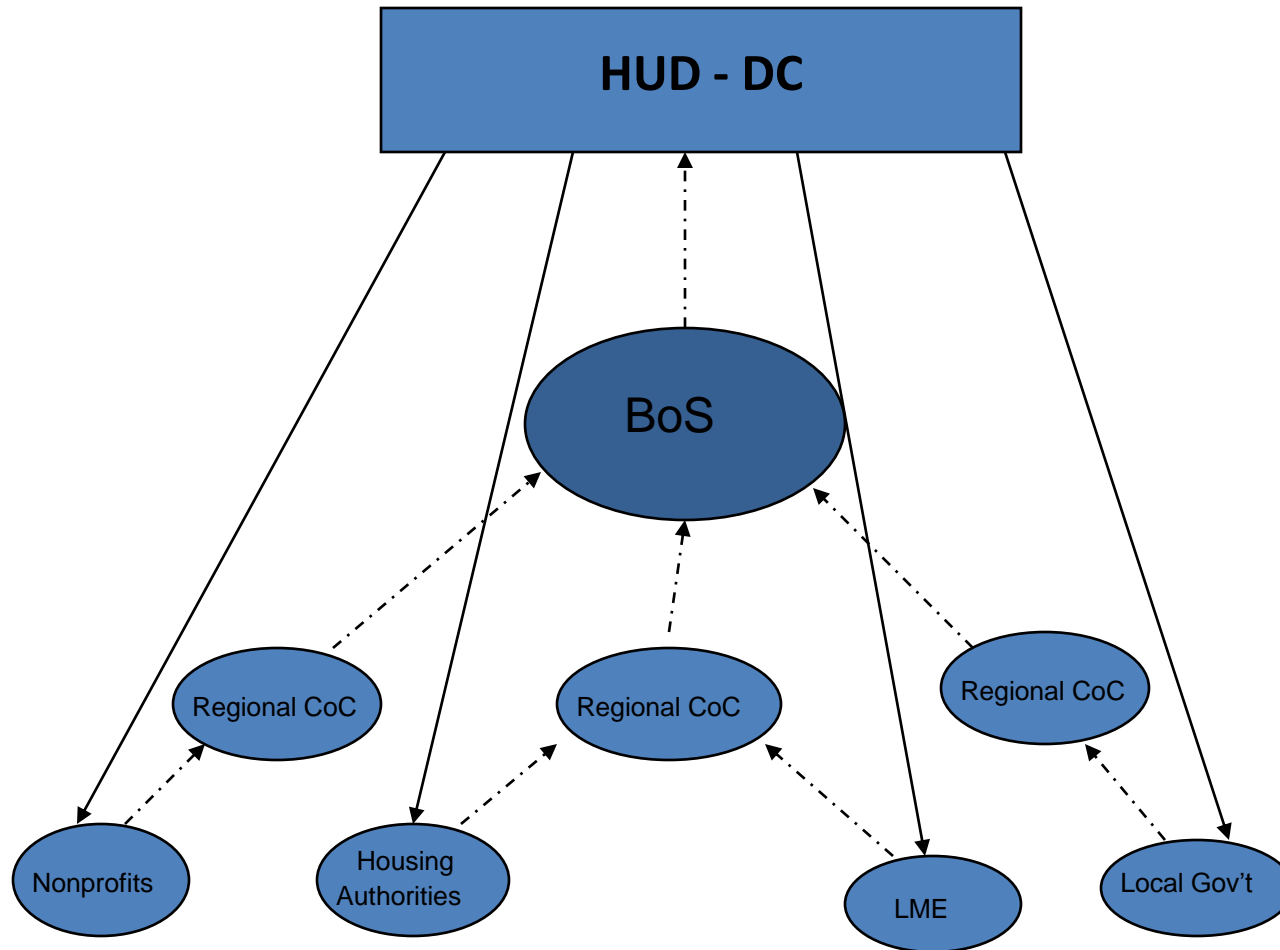
Legend:
-----> = Submit Application to HUD —————> = HUD Contracts Directly with Local Entity

HUD – Continuum of Care Application Process 1994 – 2005



Legend:
- - - - -> = Submit Application to HUD ———> = HUD Contracts Directly with Local Entity

HUD – BoS Continuum of Care Application Process 2005 – Present

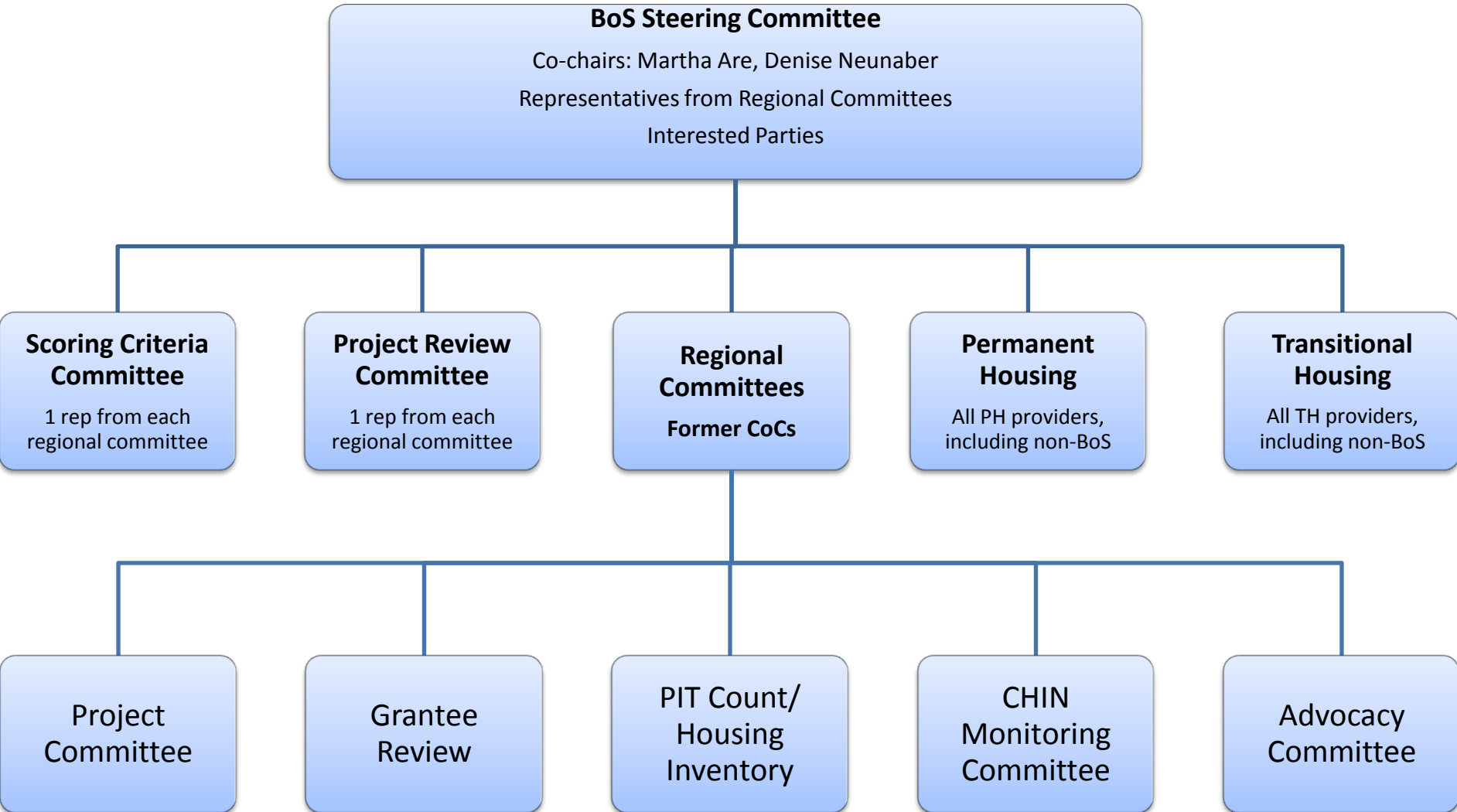


Legend:

-----> = Submit Application to HUD

————> = HUD Contracts Directly with Local Entity

BoS Organization



BoS Committees

Committee	Purpose	Meets	Members
Steering Committee	General oversight and management of the statewide process as well as communication with members of Regional Committees	Monthly	BoS Regional Lead Contacts and interested parties
Regional Committees	Carry out local responsibilities, determine needs, propose new projects, fulfill HUD's local community requirements	Monthly	Former Local CoC
Scorecard Committee	Develop scorecard based on HUD priorities and BoS needs that will be used to rank project applications	As needed	One rep from each region
Ranking Committee	Applies the scorecard to project applications to Score projects and provide feedback to projects on how to improve score. Provides recommendations to the Steering Committee for final application.	As needed	One rep from each region
Permanent Housing Committee	Opportunity for peer support and technical assistance and monitoring progress toward meeting HUD and project goals.	Quarterly	All permanent housing providers (including non-BoS)
Transitional Housing Committee	Opportunity for peer support and technical assistance and monitoring progress toward meeting HUD and project goals.	Quarterly	All transitional housing providers (including non-BoS)
Families Committee	Opportunity for peer support and technical assistance for agencies working with families	Quarterly	All providers who serve families (including non-BoS)

BoS Regional Committees

Committee	Purpose	Meets	Members
Projects Committee	Determine what project applications should be put forward to BoS, rank project order as needed	As needed	Determined by local Regional Committee
Grantee Review Committee	Review APRs, Spending, HMIS participation	Quarterly	
PIT Count/ Housing Inventory Committee	Coordinate PIT Count, gather PIT and Housing Inventory data for BoS application	As needed	
CHIN Monitoring Committee	Monitor participation in CHIN, ensure quality data is being entered, assist in program evaluation	Monthly	
Advocacy Committee	Determine local advocacy needs, participate in state and federal advocacy with NCCEH	Monthly or Bimonthly	

Learn More: NC BoS Roles & Responsibilities

www.ncceh.org/BoSminutes

Regional Representation on BoS Committees

Required:

- 1 rep. on Steering Committee*
- 1 rep. on Scorecard Committee*
- 1 rep. on Ranking Committee*

* each regional committee shall have one voting member, however all committees are open meetings and others are encouraged to attend

- **Regional Committees should also have at least:**
 - 1 PIT Count lead (or committee)
 - 1 Housing Inventory lead (or committee)
 - 1 CHIN Monitoring lead (or committee)
 - 1 Advocacy lead (or committee)

CoC Programs

- Supportive Housing Program
- Shelter Plus Care

CoC: Supportive Housing Program

- Transitional Housing
 - People with Disabilities
 - Families
- Permanent Housing
 - People with Disabilities
 - Families that have a head of household with disability
- HMIS
- 2-3 Years for new projects
- Nonprofits, Governments may apply

CoC: Supportive Housing Program

- Site based program
- Bricks & Mortar – acquisition, rehab, construction (100% cash match)
- Leasing – if you don't own (0 match)
- Operating - not if leasing (25% match)
- Support Services (20% cash match)

CoC: Shelter Plus Care

- Rent Assistance
 - Some Project Based
 - Most is Tenant Based (TRA)
- 100% Service Match
- Permanent Housing
- Individuals with Disabilities
- Families with head of household with disability
- 5 years for new projects
- United of Local Government must be applicant
 - Housing Authority
 - LME
 - Can sub

CoC: The Application

- Exhibit 1 – up to 100 points
 - Describes the community
 - Point in Time Count
 - Housing Inventory
 - Services Inventory
 - Goals/Priorities
 - HMIS
 - Etc.
- Exhibit 2
 - Individual project applications (SHP, S+C)
- View last year's Exhibit One:
www.ncceh.org/2008CoCApps

CoC: Scoring

- Exhibit 1
 - Based on how well you answer, what your data shows, etc.
 - Based on how well agency project applications (Exh.2) fulfill HUD priorities and mandates
- Exhibit 1 Score needed
 - Changes every year based on the competition
 - 2008 Funding Line = 78.25
 - BoS 2008 Score = 76.75

Scoring Category	Maximum Score (Points)	CoC Score (Points)
<i>CoC Housing, Services, and Structure</i>	14	11
<i>Homeless Needs and Data Collection</i>	24	17
<i>CoC Strategic Planning</i>	16	11.5
<i>CoC Performance</i>	28	20.5
<i>Emphasis on Housing Activities</i>	18	16.75
Total CoC Score	100	76.75

Exhibit 2 Scoring

- BoS Scorecard Committee
 - <http://www.ncceh.org/BoSgrantees/>
- Organizational Capacity
- HUD Priorities
- Targeting
- Scope of Services
- Annual Performance Report Data (APR)
- Project Quality Threshold
- Regional Pro-Rata
- Geographic Preference
- Agency's Relationship to Community

BoS: Quarterly Reports

- For HUD Grantees Only
- Monitoring Spending
- Monitoring Performance
- Due within 30 days of end of quarter

HMIS TA

- Extensive technical assistance will be made available to assist your agency in effectively entering data into HMIS
 - CHIN has regional staff
 - Interim reports on extent of data entry
 - CHIN can also assist with reports on data integrity
 - Monitoring CHIN participation will be a Regional Committee activity as well as BoS activity

Participant Checklist

<u>BoS Participants</u>	<u>Action Items</u>	<u>Due Date</u>
All BoS Participants	✓ Conduct PIT Count	End of January
All BoS Participants	✓ Submit PIT Count	March 1
All BoS Participants	✓ Assign community volunteer to BoS committees	Ongoing
All BoS Participants	✓ Attend BoS meetings	Ongoing
All BoS Participants	✓ Communicate BoS information to local partners	Ongoing
All BoS Participants	✓ Recruit partners to attend CoC meetings	Ongoing
All BoS Participants	✓ Complete CoC structure & membership questionnaire from DHHS	After NOFA (only 2wks to complete)
All BOS Participants	✓ Submit Housing Inventory data	Ongoing/before NOFA
Current Grantees	✓ Submit Quarterly Reports to DHHS	After each quarter beginning when your HUD grant was signed
Current Grantees, Applicants, and potential Applicants with existing programs, and other community agencies serving the homeless (except DV)	✓ Participation in HMIS	Ongoing
BoS HUD Applicants	✓ Complete Pre-application & Budget Worksheet	June 1

Checklist Items for HUD Application Only

<u>BoS Participants</u>	<u>Action Items</u>	<u>Due Date</u>
BoS HUD Applicants	✓ Obtain a DUNS number	Before submitting application
BoS HUD Applicants	✓ View the application submission training modules at HUD HRE	Before submitting application
BoS HUD Applicants	✓ Audit – letter to mgmt (for non-profits)	Before submitting application
BoS HUD Applicants	✓ Organizational chart showing admin capacity of agency *	Before submitting application
BoS HUD Applicants	✓ Org. chart showing service capacity for program	Before submitting application
BoS HUD Applicants	✓ Obtain Leverage letters	Before submitting application
BoS HUD Applicants	✓ Proof of match	Before submitting application
BoS HUD Applicants	✓ Documentation of site readiness (zoning, site controls, etc)	Before submitting application
BoS HUD Applicants	✓ Transitional Housing Applicants – ½ page(ish) explanation of why transitional housing is a better fit in your community than perm. housing with transitional supports	Before submitting application
BoS HUD Applicants	✓ Exhibit 2 Project Application	Application deadline TBD

Benefits of CoC and Regional Committees

- Share resources
- Establish need & gaps
- Coordinate housing and services
- Create a referral network
- What else?
- Why is it important to participate even if you're not a grantee?

Resources

- NC BoS Blog: <http://ncbos.wordpress.org>
- NCCEH webpage: www.ncceh.org
- BoS Agendas and Minutes:
www.ncceh.org/BoSminutes
- BoS Information for Current and Prospective Grantees: www.ncceh.org/BoSgrantees