**Johnston County Regional Housing Committee**

**NC Balance of State Continuum of Care**

**Meeting Minutes from January 17, 2013**

**In Attendance:**

Ellen Blackman, Johnston County Mental Health

Jillian Bohinc, Harbor

Keri Christensen, Harbor

Warren Grimes, Smithfield Housing Authority

Nicole Jones, Johnston-Lee-Harnett Community Action

Nicole Kiefer, The Arc of NC

Tonia McCormick, Johnston County Health Department

Sandra Norris, Johnston County Housing Assistance Payments Program

Cherri Swails, Johnston Recovery Services

**Introductions:**

Attendee introductions were made.

**Approval of Meeting Minutes:**

Motion was made by Keri Christensen and seconded by Sandra Norris to accept the minutes from the December 20, 2012 meeting with no corrections being noted.

**Election of Johnston Regional Lead:**

Motion was made by Keri Christensen and seconded by Sandra Norris to re-elect Ellen Blackman as the Johnston Regional Lead. Motion passed.

**Emergency Solutions Grant:**

Ellen gave an update on the ESG grant. The primary contact for applications and referral at Johnston-Lee-Harnett Community Action is Della Gulette. Nicole Jones serves as the backup. Nicole Jones stated that JLHCA is taking referrals. Jillian Bohinc will be doing the case management. Four families have received assistance and numerous applications have been received. Ellen will send out a copy of the referral form prior to the next meeting at the request of the committee.

**BoS Steering Committee Meeting Updates form 1-3-13**

A handout was presented with questions from the consolidated application (Exhibit One)

It would be beneficial for the Johnston committee to have representation from the hospital, jail and the Department of Social Services foster care program. Ellen will contact these programs. Ellen presented a handout with the Project Review Committee Recommendations and gave an explanation of the scoring and the difference in Tier 1 and Tier 2.

**Point In Time (PIT) Count:**

The NCCEH is conducting a PIT training today at 1:00 pm.

The Point in Time (PIT) count will be held the night of **January 30, 2013**. Tonia McCormick, Sandra Norris, Cherri Swails and Ellen Blackman volunteered to serve on the PIT committee. The committee met on January 3rd and discussed ways to canvass the County in order to reach as many people as possible. Food pantries, soup kitchens, and police departments were identified as resources to contact. Ellen visited some of the food pantries and Police Departments, on Monday January 7th and determined from these agencies that they typically help the working poor and those on fixed incomes but not the homeless. Keri Christensen volunteered to contact the Johnston County Sherriff’s Department, the Selma Police Department, the library and a Benson area contact. The committee decided in addition to conducting a count on January 30th to also conduct a services based count on Thursday January 31, 2013. Discussion was held about various locations for this count. Salvation Army, Johnston County Department of Social Services, Johnston-Lee-Harnett Community Action, First Baptist Church Soup Kitchen, The Salvation Army and the Library were identified as sites. Ellen will design a flyer and Sandra will make color copies to distribute in the county listing the services based count locations and times. Volunteers are needed to help staff the services based site locations and to distribute flyers. Flyers will be emailed to everyone for distribution and Ellen can be contacted for color copies. The PIT committee decided to collect items and donations to make hygiene bags to distribute during the count. Sandra’s church donated over $500.00 to purchase items for the bags. Tonia is collecting items from her co-workers at the Health Department. Keri will be able to donate some items. Contact Ellen if you can volunteer at a site on January 31st.

**Targeting Program:**

Ellen distributed a Johnston County Targeting Program Property Listing updated on 1/16/2013. Bowman Manor is a new property located at 539 Glen Road, Garner, NC. The referral process for this complex will begin January 23, 2013 at 9:00 am. A property description sheet was presented for Bowman Manor.

**Announcements:**

Ellen distributed an Alliance Behavioral Healthcare questions and answers flyer. Johnston County Local Management Entity signed an inter local agreement with Alliance effective February 1, 2013.

Keri presented the following community announcements.

There will be a Day of Caring sponsored by the Greater Triangle United Way in Conjunction with the Martin Luther King Holiday. Volunteers can meet at the Boys and Girls Club in Selma beginning at 9 am on Monday January 21, 2013.

Harbor will be having their annual Valentine’s Ball on February 9, 2013 from 6:30 – 10:30 at the Clayton Center. The Central Park Band will provide music and Skylines will be catering. There will be a silent auction. Tickets are $125.00 each and can be purchased from Harbor.

**Adjournment:**

 The next meeting will be held on February 21, 2013 at 10:30 am at the Johnston County Mental Health Center Conference Room.