

MINUTES OF MEETING

Caswell Homeless Initiative

Date : **Tuesday, March 5, 2013**

Venue : **Ag Building, 4pm**

Attendees: Frank Rose, Maseta Dorley, Shanna Poole, Shannon White, Mary Griffin, Judy Newcomb, Mike Gauldin, Michelle King-Stamps

Minutes Taken By: Maseta Dorley

Topic	Discussion & Decision	Action/Follow Up	Responsible Person
Approval of Agenda	A motion to approve the agenda was made by Shanna, second by Michelle. Approved unanimously.		
Approval of Minutes	It was the consensus of the committee to table approval of the minutes until the next meeting due to the absence of several members with key roles in the previous meeting	Place approval of minutes from February meeting on next agenda	Shannon White
Mission Statement	Queen sent a sample mission to be submitted to the committee for discussion: "Embracing the future of Caswell County by uniting in an effort to alleviate homelessness." After much discussion, the committee decided on: "Embracing the future of Caswell County by uniting in an effort to improve access to affordable housing and prevent homelessness." A motion to adopt the mission as decided upon was made by Frank, second by Shanna. Approved unanimously.		
Permanent Housing Webinar	Mary reported on the webinar that an emphasis was placed on networking and outreaching to find people to spend the money on. A goal of the group to work on would be to keep record of how many people stay in homes once achieved housing. Shannon made a suggestion for the group to use Drop Box as a means of receiving all Webinar notes, meeting minutes etc.	Create a Drop Box and send out notice	Shannon White
Bos Update	Report was provided by Shanna. Caswell County was officially added as active Regional Committee with Shanna listed as the approved Regional Lead. Reported on the AHAR (includes the Point In Time count report done by each community) which is submitted by the Balance of State. Coordinated Intake System will be developed by COC to be implemented locally within the Regional Committee communities.	Attend the next meeting in April	Shanna Poole
Emergency Solutions Grant	Talk at last meeting to pull some partners to develop some Emergency Solutions program. Shanna reported that she spoke with the Caswell Parish to explore the idea of community collaboration for a grant. Discussion regarding the need to seek out alternate partners if Caswell Parish is unable to participate. Mike provided the service description for New Direction program which focus on substance abuse in Pelham. Cedar Grove Missionary Baptist Association was suggested as a potential partner. United Way was named as a potential fiscal agent for the grant application.	Extend invitation to Lively Stones to collaborate. Extend invitation to Cedar Grove Association to collaborate.	Mike Gauldin Shannon White and Michelle King-Stamps
Adjournment	The meeting was adjourned by consensus.		

Next Meeting: Tuesday, April 2, 4pm at the Ag Building

Date Approved by Board
