North Carolina
Balance of State Continuum of Care

bos@ncceh.org   919.755.4393   www.ncceh.org/BoS

Steering Committee Meeting	August 6, 2013, 10:30 am
Call-In Info	1-218-895-9693 conference code 805232#
Online Presentation	https://join.me/nccehrocks

START	10:30 Welcome & Call to Order

ONE	**Agenda Item: Roll Call**	**Agenda Item Completed**: ☐
	Presenter: Nancy Holochwost	**Estimated Time:** 5 min
	Background Information: Roll will be called for elected regional leads. The CoC Grant Application Scorecard requires Regional Leads' active participation in Steering Committee meetings for their Regional Committee to be eligible for funding. After roll call for elected leads, we ask that other callers identify themselves. If this is your first time calling in to a BoS Steering, please send an email to: bos@ncceh.org to ensure we have your contact information.	
	Supporting Materials: • Regional Lead Contact List	

TWO	**Agenda Item: Approval of Minutes**	**Agenda Item Completed**: ☐
	Presenter: Corey Root	**Estimated Time:** 5 min
	Goal: ☒Share Information ☐Obtain Input ☐Make Decisions	**Formal Approval Needed?** ☒Yes, by common consent
	Supporting Materials: • July's Meeting Minutes	

THREE	**Agenda Item: NC BoS Governance**	**Agenda Item Completed**: ☐
	Presenter: Corey Root	**Estimated Time:** 30 min
	Goal: ☐ Share Information ☐ Obtain Input ☒Make Decisions	**Formal Approval Needed?** ☒ Yes ☐ No
	Background Information: At our last meeting (July 2) we distributed a revised draft of the Governance charter for the Balance of State CoC. We asked Regional Leads to distribute this draft to the Regional Committees and provide feedback by July 26. Regional Leads will be asked to report their Regional Committee's feedback. We will discuss any proposed changes and either vote to accept and adopt current version (with any revisions) or continue revisions.	
	Supporting Materials: • Revised Draft Governance	
	My Action Items:	

FOUR	**Agenda Item: Funding Application Update – ESG**	**Agenda Item Completed**: ☐
	Presenter: Corey Root	**Estimated Time:** 15 min
	Goal: ☒Share Information ☐ Obtain Input ☒ Make Decisions	**Formal Approval Needed?** ☒Yes ☐ No
	Background Information: NC DHHS released the ESG Application on July 16, applications are due to the State by August 21. Regional Committees within NC BoS are responsible for submitting regional applications to NC DHHS and agencies submit program applications to their regional committees based on local timelines. NC DHHS will conduct an informational webinar on Thursday August 8 from 2-4 p.m. The Balance of State CoC has the authority to approve Regional Committee applications to ESG. The Steering Committee will give direction to NCCEH staff on how to handle this year's approval process.	
	Supporting Materials: • ESG Application Information • ESG Intent to Apply Form • BoS ESG Funding Principles	
	My Action Items: ESG applications are due to NC DHHS August 21	

FIVE	**Agenda Item: Funding Application Update – CoC**	**Agenda Item Completed**: ☐
	Presenter: Corey Root	**Estimated Time:** 5 min
	Goal: ☒ Share Information ☒ Obtain Input ☐ Make Decisions	**Formal Approval Needed?** ☐ Yes ☒ No
	Background Information: HUD began a 10-week communications strategy called SNAPS Weekly Focus on July 2 which details HUD's funding priorities for the upcoming CoC Application competition. Corey is distributing these emails to Regional Leads and CoC project grantees. HUD seems to be signaling releasing this year's application in mid-September. Questions posed from HUD: 1. Is permanent supportive housing being used in a strategic manner that prioritizes those that need it most (as opposed to first come, first serve)? 2. Is permanent supportive housing being implemented using a housing first model? 3. Is rapid re-housing being used as effectively as possible? 4. Is the CoC taking all necessary steps to implement a coordinated assessment system? 5. Are project recipients using all funding sources as efficiently as possible? New projects planning to apply for CoC fund, please fill out the Intent to Apply on NCCEH website: www.ncceh.org/BoS/CurrentCoCApplication. Denise or Corey will follow up with further information for new applicants.	

	Supporting Materials: • SNAPS Weekly Focus
	My Action Items: • Read and reflect on SNAPS Weekly Focus emails • All new CoC project applicants please fill out the Intent to Apply on NCCEH website: www.ncceh.org/BoS/CurrentCoCApplication

SIX	**Agenda Item: NC BoS Funding Update**	**Agenda Item Completed**: ☐
	Presenter: Denise Neunaber	**Estimated Time:** 5 min
	Goal: ☒Share Information ☐Obtain Input ☐Make Decisions	**Formal Approval Needed?** ☐ Yes ☒ No
	Background Information: The current Balance of State contract from NC DHHS expired on June 30, 2013. There was no funding for the Balance of State in the final State budget for 2013-2014, however there is funding for 2014-2015. NCCEH is currently coordinating the Balance of State without a contract and will suspend travel until a contract has been secured.	
	Supporting Materials:	
	My Action Items:	

SEVEN	**Agenda Item: NAEH Conference**	**Agenda Item Completed**: ☐
	Presenter: Corey Root	**Estimated Time:** 5 min
	Goal: ☒Share Information ☐ Obtain Input ☐Make Decisions	**Formal Approval Needed?** ☐Yes ☒ No
	Background Information: 1,600 participants, including approximately 65 from North Carolina, attended the annual National Conference for Ending Homelessness in Washington, DC July 22-24. The conference featured workshops and presentations and ended with a visit to Capitol Hill by the NC delegation. Denise Neunaber presented on using the Performance Improvement Calculator, a performance modeling tool and Emily Carmody presented on state advocacy plans and current priorities for state homeless coalitions. NCCEH led participants on visits with Congressional Offices.	
	Supporting Materials: • 2013 National Conference Presentations	
	My Action Items:	

EIGHT	**Agenda Item: Subcommittee and Workgroup Update**	**Agenda Item Completed**: ☐
	Presenter: Corey Root	**Estimated Time:** 5 min
	Goal: ☒Share Information ☐ Obtain Input ☐Make Decisions	**Formal Approval Needed?** ☐Yes ☒ No
	Background Information: Last month we solicited volunteers for two newly formed workgroups to examine Coordinated Assessment and Data Usage. Both groups will meet for the first time in August. We also have a previously scheduled PSH subcommittee meeting.	

	Upcoming meetings:
	  Coordinated Assessment workgroup, Tues Aug 13, 2 p.m.
	  Data Usage workgroup, Wed Aug 14, 11 a.m.
	  Permanent Supportive Housing subcommittee, Tues Aug 20, 10:30 a.m.
	    o **Register for PSH Subcommittee Here**

	Supporting Materials:
	My Action Items: • Remind your Regional Committee's PSH providers to register and participate in the call on August 20.

NINE	**Agenda Item: Regional Committee Updates**		**Agenda Item Completed**: ☐
	Presenter: Corey Root		**Estimated Time:** 10 min
	Goal: ☒ Share Information ☒ Obtain Input ☐ Make Decisions		**Formal Approval Needed?** ☐Yes ☒ No
	Background Information: Time reserved for Regional Leads to share information about regional committee activities, ask questions of the group, share successful strategies.		
	Supporting Materials:		
	My Action Items:		

TEN	**Agenda Item: Reminders**		**Agenda Item Completed**: ☐
	Presenter: Corey Root		**Estimated Time:** 5 min
	Goal: ☒ Share Information ☐ Obtain Input ☐ Make Decisions		**Formal Approval Needed?** ☐Yes ☒ No

	Background Information:
	
	• ESG applications are due to NC DHHS August 21
	• Read and reflect on SNAPS Weekly Focus emails
	• All new CoC project applicants please fill out the Intent to Apply on NCCEH website: www.ncceh.org/BoS/CurrentCoCApplication
	• Upcoming Meetings
	  • Coordinated Assessment Workgroup, Tues Aug 13, 2 p.m.
	  • Data Usage Workgroup, Wed Aug 14, 11 a.m.
	  • Permanent Supportive Housing Subcommittee, Tues Aug 20, 10:30 a.m.
	    o **Register for PSH Subcommittee Here**		

	Supporting Materials:		
	My Action Items:		

END	**12:00 Adjournment**
NEXT MEETING: September 3, 2013 @10:30 via conference call	