

Multipurpose Room ■ Greenville Housing Authority
1103 Broad Street, Greenville, NC

Present:

Phylissa Belcher, Community Representative
Michele Buckley, Pathways to Life, Inc.
Tommy Cloyd, Disability Advocates & Resource Center
Matt Cox, Navigate (ECU)
Georgia Ensley, PORT Human Services, S+C Coordinator
Deloris Farmer, Housing Coordinator, RR
Rebecca Fredrick, Greenville Community Shelter
Gloria Kesler, City of Greenville
Anita Little, Greenville Community Shelter
Linda Mandell, SOAR Caseworker, TYP
Catonna Mitchell-Pitt, Center for Family Violence Prevention
Thelma Sephes, VA Outpatient Clinic
Varinia Soler Bravo, Pathways to Life, Inc
Paulette White, Pitt County Planning/10-Yr Plan Project Mgr
Bob Williams, Greenville Community Shelter
Talaika Williams, ECBH, LME

Minutes: June 2013 minutes were reviewed and corrected. Corrected minutes were accepted.

Review Draft NC BoS Governance Charter: Paulette White distributed the Governance Charter for the NC Balance of State. She reviewed the Draft Document with discussion by regional committee members. She encouraged all committee members to also take time to review the document. The review included:

- I. Background
- II. Purpose
 - a. Vision
 - b. Mission
 - c. Overall
- III. Committee Structure
 - a. BoS Steering Committee
 1. Purpose
 2. Structure
 3. Roles & Responsibilities
 4. Avoiding Conflict of Interest
 5. Voting & Quorums
 - b. Regional Committees
 1. Purpose
 2. Structure
 3. Formation of an NC BoS Regional Committee
 4. Roles & Responsibilities
 - c. Subcommittees
 1. Purpose
 2. Permanent Supportive Housing Subcommittee
 3. Rapid Re-Housing Subcommittee
 4. Data Quality Subcommittee
 - d. Funding Application Committees
 1. Scorecard Committee
 2. Project Review Committee
 - e. Working Groups
- IV. Funding Applications
 - a. CoC Grants
 - b. ESG Grants

- V. Data Collection & Assessment
 - a. HMIS
 - b. Point in Time Count
 - c. Housing Inventory Chart (HIC)
 - d. Annual Homeless Assessment Report (AHAR)
- VI. Staff Roles
 - a. Coordination
 - b. CoC Application Preparation
- VII. Governance Charter
 - a. Ratification
 - b. Process for Amending the Charter
 - c. Annual Review & Updates

A copy of the document is attached for anyone who was not able to attend the meeting. If anyone has questions/comments, please address them to Paulette.

Paulette announced that the 2013 ESG application will be published in the next 2 weeks. There is less money available for 2013 applications so less money will be available for agencies. The 3 agencies who received funding will meet to discuss the best approach for covering programs.

Announcements

Soar Outcomes – Shelter /Unsheltered

Referrals	0	67
Submitted	1	31
Approved	0	13
Pending	2	
Denied	2*	8

*2 cases on appeal with attorney

Georgia Ensley stated 2 people entered the ECBH program

Rebecca stated 1 people was accepted into Stable Solutions program

Paulette announced she is leaving due to her husband’s new position in South Carolina. She hopes to continue to work until sometime in October 2013.

Next meeting: September 11, 2013, 9:00 a.m.