

Multipurpose Room ■ Greenville Housing Authority
1103 Broad Street, Greenville, NC

Present:

Michele Buckley, Pathways to Life, Inc.
Tommy Cloyd, Disability Advocates & Resource Center
Devinder Culver, Greenville Police Department
Debra Edwards, Greenville Community Shelter
Deloris Farmer, Housing Coordinator, RR
Rebecca Fredrick, Greenville Community Shelter
Gabriela Gonzalez, Disabled Veterans Outreach Specialist, Workforce Solutions
Gloria Leak, Vocational Rehabilitation
Linda Mandell, SOAR Caseworker, TYP
Catonia Mitchell-Pitt, Center for Family Violence Prevention
Tujuanda Sanders, Greenville Housing Authority
Thelma Sephes, VA Outpatient Clinic
Varinia Soler Bravo, Pathways to Life, Inc
Paulette White, Pitt County Planning/10-Yr Plan Project Mgr

Minutes:

The minutes for August were accepted as presented.

BoS Steering Committee Update: A handout was provided to the members. The main topic for the Steering Committee meeting was the 2013 CoC grant application process. Two agencies in Pitt County will be eligible to submit renewal applications for their permanent supportive housing programs. Those are the Greenville Community Shelter for its Solid Ground program and the Greenville Housing Authority for the Cornerstone program. The announcement for grants should be coming soon from HUD. The Balance of State will notify agencies when the application process is open. Paulette White did announce that any agency interested in submitting an application for a new program must submit letter intent. However, because of funding cuts to HUD programs, no money is available for new projects. This will mean that no new programs will be funded unless currently funded programs are closed.

The 2013 Emergency Solution Grant (ESG) application was due to the State on August 21, 2012. The Pitt County Regional Committee made this deadline. Pitt County was submitted a grant for \$74,000. The two agencies that provide emergency shelter reduced their grant requests by 10% to allow more funding for the Rapid Re-housing program.

Ms. White reported that the end user fees for all Balance of State (BoS) agencies were covered this year by the BoS CoC HMIS grant. This is a pilot project and may change next year. The BoS Data committee established some guidelines and those are included on the handout. If agencies are not current with CHIN, then they may be asked to give up end user licenses.

Regional Lead and Alternate: Ms. White is currently serving as the Lead for Pitt County Regional Committee. She reported that she must resign as Lead because she is moving to Columbia, SC. She provided a handout which outlined the responsibilities of the regional Lead and Alternate. The group discussed these responsibilities. The Lead and/or Alternate must attend 75% of the BoS Steering Committee meetings. No attending these meetings impacts our regional committee grants (both ESG and CoC). The Alternate serves when the Lead cannot attend or has a conflict of interest. Both the Lead and Alternate must sign conflict of interest statements. Leads and Alternates must be elected annually by the Regional Committee and regional committee minutes must reflect this election.

Nominations for Regional Lead and Alternate: Bob Williams was nominated to serve as the regional Lead. Gloria Kesler was nominated to serve as the Alternate. **The regional committee members present accepted the nominations and voted to affirm these positions.** Ms. White will notify the BoS about the change. Ms. White has agreed to continue to provide administrative support to the Lead and Alternate as long as she is working for Pitt County.

Scorecard and Project Review Committees: Ms. White discussed the need to have regional representation on the Scorecard and Project Review Committees. There was some discussion about what each committee did and the estimated time commitment to serve. The Scorecard committee reviews the HUD regulations and helps to set up the categories and points that the HUD CoC projects are score. The Project Review Committee uses the developed scorecard to review and score projects. Projects are ranked for funding by the score. Both are important committees. The Project Review Committee takes more time because each committee member will review at least two project grants. Ms. White also reminded the group that people who work for an agency submitting a project grant cannot serve on the Project Reviews Committee. They can serve on the Scorecard committee.

Linda Mandell and Devinda Culver volunteered to serve on the Project Review committee. Dolores Farmer and Devinda Culver volunteered to serve on the Scorecard committee. Ms. White will notify the BoS administration.

Greenville Community Letter of Support: The Greenville Community Shelter is trying to replace its current facility which was built in 1924. One funding agency, NC Housing Finance Agency has requested a “Letter of Support” from the Regional Committee. NCHF does make grant monies available for building emergency facilities. The NCHF will be a key funder for the GCS facility replacement project. The new facility will house roughly the same number of beds but with a different configuration. The plan is to include 4 rooms that can be used to house families. These rooms have a separate bathroom area. The GCS plans are to build the new facility behind the current administrative building, leaving the old emergency shelter facility open until the new one is complete and ready to be occupied. Once GCS is operating in the new facility, the old emergency shelter can be demolished. The member present voted to support the Greenville Community Shelter effort to secure the NCHF grant. The BoS will be asked to support our regional support of the plan.

Program Results:

- Deloris Farmer working with about eight people currently. We have an extension through December to allow us to completely spend down this grant.
- Greenville Community Shelter reports that they have terminated one person in its program. The rest of the clients are doing well.
- Soar – 2 active cases; 1 pending with attorney; Total screened is 79, 13 approvals, 12 closed for other reasons.

Announcements:

St. Timothy’s Lobster Fair is 10/12. Lobsters (cooked or live) are \$16 and meals of \$20. Information will be sent out by email.

Next meeting: October 9, 2013, 9:00 a.m.