North Carolina
Balance of State Continuum of Care

bos@ncceh.org 919.755.4393 www.ncceh.org/BoS

Steering Committee Meeting Agenda
Tuesday, October 6, 2015, 10:30 am – 12:00 pm
Call-in info (audio): (218) 895-9693, conference code 805232#
Online presentation: https://join.me/nccehrocks

10:30 WELCOME & CALL TO ORDER

ONE	**Presenter:** Nancy Holochwost	**Estimated Time:** 5 min
	Background Information: Roll call is for elected regional leads; other callers should identify themselves afterwards. If this is your first time calling in to a NC BoS Steering Committee meeting, please email bos@ncceh.org with your contact information.	
	Supporting Materials: • Regional Lead Contact List: ncceh.org/files/3430	

MINUTES

TWO	**Presenter:** Corey Root	**Estimated Time:** 5 min
	Goal: ☒ Share Info ☐ Obtain Input ☐ Make Decisions	**Formal Approval Needed?** ☒ Yes, by common consent
	Supporting Materials: • September minutes: ncceh.org/files/6129/	

COORDINATED ASSESSMENT

THREE	**Presenter:** Corey Root	**Estimated Time:** 10 min
	Goal: ☒ Share Info ☐ Obtain Input ☒ Make Decisions	**Formal Approval Needed?** ☒ Yes ☐ No
	Background Information: Beaufort and Johnston coordinated assessment plans will be presented for Steering Committee approval. Staff will give an update on plan reviews and present a new resource for communities working on plans. Communities implementing coordinated assessment must submit an outcome report on October 15. Steering Committee will discuss recommendation from the Coordinated Assessment Council (CAC) to adopt VI-SPDAT version 2, to begin January 1, 2016. Staff will talk about next steps for using NC 211 as the resource database for coordinated assessment.	

	Supporting Materials:
	 • BoS Coordinated Assessment Info: ncceh.org/bos/coordinatedassessment/
	 • VI-SPDAT version 2
	     o Backgrounder from Orgcode on version 2: ncceh.org/files/6130
	     o VI-SPDAT v.2 for single adults: ncceh.org/files/6132
	     o VI-SPDAT v.2 for families: ncceh.org/files/6131	

	Action Items: • **Regional Committees still working on plans:** Please use these good examples of elements to help complete plan: ncceh.org/files/6081 • **Coordinated Assessment Leads:** BoS Coordinated Assessment Dialogue Group o Tues. 10/13, 3-4:00 p.m.: ncceh.org/events/918/ • **Coordinated Assessment Leads:** The first outcome report due October 15 for July-September 2015. Training and forms: ncceh.org/bos/coordinatedassessment	

COC GRANT COMPETITION

<table>
<tr><td rowspan="6" style="writing-mode: vertical-rl">FOUR</td><td colspan="2">Presenter: Corey Root</td><td>Estimated Time: 35 min</td></tr>
<tr><td colspan="2">Goal: ☑ Share Info □ Obtain Input □ Make Decisions</td><td>Formal Approval Needed?
☑ Yes □ No</td></tr>
</table>

Presenter: Corey Root | **Estimated Time:** 35 min

Goal: ☑ Share Info ☐ Obtain Input ☐ Make Decisions | **Formal Approval Needed?** ☑ Yes ☐ No

Background Information: HUD released the Notice of Funding Availability (NOFA) for the 2015 Continuum of Care grant competition on September 17. Staff will review the timeline and process for the upcoming competition including: an application overview, project application expectations and deadlines, Regional Committee roles, scoring, meetings of the Project Review Committee, and the November Steering Committee meeting moved from Tues. 11/3 to Thurs. 11/ 5. Staff will review agencies with overdue APRs. Staff will get input from Steering Committee members on some elements of the CoC collaborative application.

Supporting Materials:
- HUD 2015 CoC competition info: https://www.hudexchange.info/e-snaps/fy-2015-coc-program-nofa-coc-program-competition/
- BoS CoC application info: ncceh.org/bos/currentcocapplication

Action Items:
- **Project Review Committee members:** Register for two meetings on NCCEH website
  - Thursday, Oct. 15, 1:30-3:00 pm – Orientation meeting
    - ncceh.org/events/937
    - Attendance at this meeting is required to serve on Project Review Committee
  - Tuesday, Nov. 3, 10:30 am-12:30 pm – Score review and ranking meeting
    - ncceh.org/events/938
- **Project applicants:** Submit all application materials to NCCEH by 5:00 p.m. on Fri. Oct. 16; NCCEH will notify applicants if project not included in final application on Nov. 5
- **Regional Committees:** Submit review/approval forms for new projects to NCCEH by Fri. Oct. 23
- **Steering Committee members:** Please note change of meeting date from Tues. Nov. 3 to Thurs Nov. 5 meeting to approve final ranked list of projects

ESG UPDATE

Presenter: Corey Root | **Estimated Time:** 15 min

Goal: ☑ Share Info ☐ Obtain Input ☐ Make Decisions | **Formal Approval Needed?** ☐ Yes ☑ No

Background Information: Staff will review the 2015 ESG application including: an application overview, application process, Regional Committee responsibilities, information to come from NCCEH to help Regional Committees during the ESG application process, and a change from the State ESG Office requiring an intent to apply process.

Supporting Materials:
- 2015 ESG application materials: ncceh.org/esgapplication
- 2015 ESG application recommendations from BoS: *document will be posted on ncceh.org/bosminutes prior to Steering Committee meeting*
- BoS ESG Intent to Apply form: http://bit.ly/1NRH7Xx

Action Items:
- **Regional Committees:** Begin work on ESG project and regional applications
  - Consult 2015 ESG application recommendations from BoS document
  - Distribute BoS ESG Intent to Apply form or implement local intent to apply process
  - Make sure local application and funding process avoids conflict of interest
  - Submit all ESG application materials to the State ESG Office by 4 pm on Fri., Nov. 6

FIVE

NCCEH DATA CENTER & HMIS UPDATE

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<tr><td rowspan="6" style="text-align:center">SIX</td><td colspan="2">Presenter: Beth Bordeaux & Corey Root</td><td>Estimated Time: 15 min</td></tr>
<tr><td colspan="2">Goal: ☑ Share Info ☐ Obtain Input ☐ Make Decisions</td><td>Formal Approval Needed?
☐ Yes ☑ No</td></tr>
<tr><td colspan="3">Background Information: The NCCEH Data Center Director will give an update on the status of migration for HMIS, including migration of HMIS licenses. We will discuss information and next steps regarding the new HUD data element standards that took effect on October 1. BoS staff will present the NC HMIS by-laws for Regional Committees to consider. Staff will ask for a vote on bylaws at the November Steering Committee meeting.</td></tr>
<tr><td colspan="3">Supporting Materials:
• NC HMIS bylaws: ncceh.org/files/6133
• NC HMIS Helpdesk
    o hmis@ncceh.org
    o (919) 410-6997</td></tr>
<tr><td colspan="3">Action Items:</td></tr>
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UPCOMING MEETINGS& REMINDERS

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<tr><td rowspan="4" style="text-align:center">SEVEN</td><td colspan="2">Presenter: Corey Root</td><td>Estimated Time: 5 min</td></tr>
<tr><td colspan="2">Goal: ☑ Share Info ☐ Obtain Input ☐ Make Decisions</td><td>Formal Approval Needed?
☐ Yes ☑ No</td></tr>
<tr><td colspan="3">Action Items:

No October BoS Subcommittee meetings
CoC Project Review Committee meetings

Oct. 15, 1:30-3:00 pm – Orientation (REQUIRED): ncceh.org/events/937
Nov. 3, 10:30 am-12:30 pm – Score review and ranking: ncceh.org/events/938

CoC Project Applications

All materials due to NCCEH by 5:00 p.m. on Fri., Oct. 16
NCCEH will notify applicants if project not included in final application on Nov. 5

CoC Review/approval forms for new projects

Regional Committees submit these to NCCEH by Fri., Oct. 23
New CoC projects only, not required for renewal projects

ESG Application process takes place at the Regional Committee level

Consult 2015 ESG application recommendations from BoS
Begin completing project and regional ESG applications
Distribute BoS ESG Intent to Apply form or implement local intent to apply process
Make sure local application and funding process avoids conflict of interest
Submit all ESG application materials to the State ESG Office by 4 pm on Fri., Nov. 6

BoS Coordinated Assessment Dialogue Group

Tues. 10/13, 3:00-4:00 p.m.: ncceh.org/events/918/

Coordinated Assessment Outcome Report

All Regional Committees implementing coordinated assessment
Due October 15 for July-September 2015
Training and forms: ncceh.org/bos/coordinatedassessment

Regional Committees working on Coordinated Assessment Plans

Use these good examples of elements to help complete plan: ncceh.org/files/6081

November BoS Steering Committee

Moved to Thurs., 11/5, 10:30-12:00

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12:00 ADJOURN

Next Meeting - <u>CHANGE FROM REGULAR MEETING DAY</u> - Thursday, November 5, 2015, 10:30 AM