

**Transylvania County Homeless Coalition  
Meeting Minutes**

**Location: Brevard Housing Authority  
133 W. Morgan Street  
Brevard, NC 28712**

**Date: April 3, 2014**

**Attendees:**

Jennifer Flood, Haven	Lizzi Shimer, TCS
Megan Hare, TRAIN	Ron Schieve, CONNECT, WCCA
Erica Edwards, SAFE	Beth Branagan, TCS
Emily Lowery, Haven	Candace Mance, PLS
Louise Egerton, THAPP, Case Manager	Ariana DeToro-Forlenza
Latoya Whitesides, TCS	Sarah Lancaster, Smokey Mountain
Susan Lefler, Community Liaison	

- Meeting called to order 9:05 am
- Introductions
- Minutes Approved
- Agency Updates
  - SAFE, almost done with addition of transitional housing, will be having an open house prior to opening
  - CARE, awarded \$5k, will be used to purchase Nalaxone over dose prevention kits, will be showing Open Heart movie as a fund raiser
  - Counseling Centers of Brevard, going to be having after school sessions on Tuesdays and Thursdays from 4-6, for substance abuse
  - Haven House, will be opening soon and open house will be scheduled
  - Daycare Center to be opening May 1<sup>st</sup>, will offer summer program and after school care, Marion is the new owner, very community oriented, will accept vouchers, hiring
  - Health Department Director, Steve Smith leaving
  - NCCEH, please join, cost is \$25
  - Oxford House, is full and now has a waiting list
  - BHA, Rodney, formerly maintenance manager is now the property manager
  - Rodeway Inn, 12 rooms are still occupied. Volunteers are needed on Saturday to help move 4 people into permanent housing, bring boxes. There are 4 people with no plan, who will be evicted. Smokey Mountain has assessed and approved some for services, emergency response vehicle has moved out, but services are still being provided.

- It was a great benefit for Rodeway residents to have access to all agencies in one place. This has been a great collaboration between all agencies  
Idea was brought up to have a housing fair
- Homeward Bound will be serving Transylvania County soon, Smokey Mountain to provide funding and approval of clients, Kaye and Ethan to run program, clients have to be homeless, 24 slots available
- NCCEH, new guidelines for lead and for the committee
  - Goals to be set are:
    - Minutes to be sent to NCCEH timely, reminders for meeting 1 week in advance with minutes and agenda attached
    - Posting meeting on TTimes calendar and make more public known
  - Things we are already doing:
    - Lead organizes regular committee meetings
    - Lead attends conference calls and in person meetings
  - Things we would like to do:
    - Have law enforcement more involved in our coalition
    - Get the faith community more involved
    - Have a formerly homeless person on the coalition
  - HUD asked if we would like the \$25k we did not spend last year
    - Coalition voted unanimously that we should ask for the funds by a show of hands
    - Can be used for more intensive case management, Louise Egerton agreed to more hours
    - Do we want to expand/change our program to pay rent?
      - By a show of hands the coalition voted “Yes” to pay rent for ESG participants when they met the following criteria: must be actively participating in a program such as Circles, and have a goals plan
      - More intensive case management will be provided
      - Should be open to taking a financial management class and learn how to open a bank account.
      - Rental payments should be used only until the client is able to support themselves, 3-6 months, not indefinitely
      - Funds will be used for people signing new leases in order to provide a few months of security
- Meeting adjourned at 10:07
- Next meeting scheduled for May 1, 2014