

North Carolina Balance of State Continuum of Care

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www.ncceh.org/BoS

Match & Leverage Explainer for 2014 BoS CoC Applicants

Match vs. Leverage

- Match:
 - 25% match is required for all project budget components except leasing
 - Can be cash or in-kind
 - Match must be spent on program activities that would be eligible for CoC grant funding
- Leverage:
 - To meet threshold requirements on the BoS scorecard, projects must document a 1.5:1 ratio of leverage to requested funds (i.e., \$1.50 in leverage for every \$1 requested from HUD). To get maximum points on the scorecard, projects must document a 2:1 ratio.
 - Can be cash or in-kind
 - Leverage can be used for any activity needed to support the project (not only on eligible CoC program activities)
- Match and leverage are separate from each other. Leverage is over and above match; that is, match is the amount needed to reach the required 25% point, and leverage is the amount that surpasses the 25% point. Excess match can be used as leverage.

Sources of Match/Leverage

- **Cash:** any funds that come from private or public resources (as long as they are not statutorily prohibited from being used as match/leverage).
- **In-kind:** services (counseling, legal advocacy, etc.), physical goods/equipment (food, furniture, clothing, etc.), and real property (donated land or buildings).
- To be counted as match/leverage, the funds, goods, or services need to come directly from the contributing source to the organization. Items provided directly to and for individuals/program participants are not eligible as match/leverage. For example:
 - Mainstream benefits provided directly to program participants (e.g., SSI/SSDI disability benefits) cannot be used as match/leverage.
 - Funds from mainstream resources provided directly to an organization for use in a CoC project (e.g., Medicaid) can be used as match/leverage.
- Commitments of land, buildings, and equipment are **one-time only** and cannot be claimed in more than one competition. For example, donated land claimed in the 2013 competition cannot be claimed as leverage by that project or any other project in subsequent competitions.

Documentation Requirements

- Contributions of cash, in-kind goods/equipment, and in-kind property can be documented by letter.
- Contributions of in-kind services must be documented by a memorandum of understanding (MOU) that is in place by the time of grant execution (i.e., when the grant term begins). For the purposes of the BoS application, **applicants may submit a letter to NCCEH instead of an MOU**, provided the MOU will be in place by the time of grant execution.
- **Letters** must meet the following criteria:
 - Be on letterhead stationery from the organization providing the contribution
 - Be signed and dated by an authorized official of the organization
 - Contain the amount of the cash contribution OR the dollar value of the in-kind contribution
 - Contain the specific date the contribution will be made available AND the time period during which the contribution will be available
 - Contain the name of the applicant agency to which the contribution is being given
 - Contain the specific grant name and the fiscal year of the grant to which the contribution is being given
 - Contain a description of the goods/services that will be provided (for in-kind contributions) OR a description of what the funds will be spent on (for cash contributions)
- **MOUs** must contain the following information:
 - Agency Information:
 - Applicant agency's identifying information with point(s) of contact
 - Service provider's identifying information with point(s) of contact
 - Unconditional commitment of third-party provider to provide the services
 - Description of services to be provided
 - Scope of services to be provided and by whom
 - Specific contract to be matched
 - Length of time services provided/term of contract
 - Point-in-time number of clients receiving service
 - Total clients receiving service over grant term
 - Qualification of persons providing service
 - Estimated value of services provided (such as hourly rate)
 - Documentation of services match
 - Documentation requirements and responsibilities of service provider and applicant agency
 - Timeliness standards of service provider and applicant agency for providing services to individuals
- Documentation of match/leverage must be provided to HUD prior to grant agreement execution.



(Agency Letter Head)

To US Department of Housing and Urban Development

Please accept this letter of support for the Kerr- Tar Coalition to Overcome Homelessness application for funding for the **Permanent Housing Renewal program Application.**
Permanent Housing # 4 Renewal program application
Chronic Permanent Housing Renewal program application

(Agency Name), is a community service agency which offers an extensive range of support services to consumers. Most of our services are based on the North Carolina Division of Mental Health Medicaid service rates.

*Community Support (team) is provided on a weekly basis (10 hrs per week) at a rate of \$16.52 for 15min. three (3) consumers for a one year period, we can estimate a dollar amt of \$

There is great need for housing options for our consumers, and we support this effort to bring additional and much needed housing resources to our community.

Sincerely,

*This is a sample, you should include the type of services your agency provides such as:

Case management

CST

ACTT

Individual Supports

SAIOP

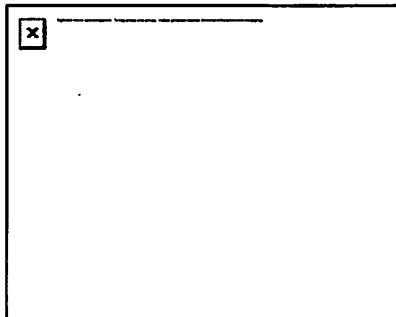
Out PT counseling

Etc...

Joel Rice

From: Gina DeMent
Sent: Monday, March 23, 2015 4:02 PM
To: FC COC
Subject: FW: Ribbon Cuttings

Please join us for this wonderful event tomorrow!



**Community Partners of Hope
Ribbon Cutting/Dedication/Open house**

March 24, 2015

The celebration will begin at First Presbyterian Church at 4:30 p.m.
Ribbon Cutting at 5:15 at the corner of Chestnut and Horner Streets
Open House afterwards

Most of us are looking forward to the warmer days of spring. One group of our citizens will be most happy to greet warmer weather, and I am referring to men without homes. Community Partners of Hope and our many supporters have helped some of these men make it through a rough winter by providing refuge at our emergency shelter. Only God can know what sort of hardship and danger might have befallen these men if there was no shelter. How would Henderson and Vance County be impacted were there no shelter? Would these men be safe? How would these men survive? Would some of them succumb to unsavory or illegal behavior in order to survive? What would the costs be to our community? Fortunately, there is a shelter!

Community Partners of Hope is now opening our transitional housing unit that will operate in addition to the emergency shelter. The house which was gifted to us by a member of the community will be known as *Hope House*. This residence will offer the next level of assistance to a select group of men who show promise of once again becoming self-sufficient contributors to our community. Once admitted to *Hope House*, these men will be assigned trained mentors, and will receive the resources, encouragement, and guidance needed for them to one day live in homes of their own.

The public is cordially invited to join us for a ribbon cutting, dedication, and open house on March 24, 2015. The celebration will begin at First Presbyterian Church at 4:30 p.m., where they will worship and give thanks for five years of successful emergency shelter operation. Those who are able will then walk to the corner of Chestnut and Horner Streets for the rest of our festivities. **The ribbon cutting and dedication will begin there at 5:15 p.m.** An open house with refreshments being served will follow.

Please visit their website, www.cp-hope.org to learn more about Community Partners of Hope, to volunteer with them, and contribute to their ministry.

RSVP's are welcomed but not required.