



North Carolina Balance of State Continuum of Care

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www.ncceh.org/BoS

Balance of State Steering Committee Meeting 1.5.16

Regional Leads Present:

Kim Crawford, Teena Willis, Casey McCall, Mollie Tompkins, LaTasha McNair, Brian Alexander, Roxanne Curry, Joel Rice, Marie Watson, Juliet Rogers, Susan Pridgen, Robin Shue (for Nicole Dewitt), Debbie Cole, Marlene Harrison, Emily Locklear, Jennifer Molliere, Mary Mallory

Regional Leads Absent:

Wanda Feldt, Alvin Foster, Asia Elzein, Monica Frizzell, Ginny Mohrbutter

Interested Parties Present:

Amy Steele, Amy Upham, Bob Williams, David Jacklin, Donna McCormick, Ellery Blackstock, Faye Pierce, Janice Sauls, Jim Cox, Laessa Witt, Linda Brinson, Lori Watts, Margrit Bergholz, Gwen Belcredi, Mark Owen, Mary Boyles, Pat Byrd, Patricia Bryant, Sarah Lancaster, Sharon Covington, Sue Proctor, Susan Bellew, Talaika Williams, Taniza Tabb, Tyrone Lindsey, Ursula Ingram, Mary Pat Buie, Curtis Pierce, Gloria McDuffie, Brian Fike, Roberta Sessoms, Detra Purcell, Suzanne Storch, Tammy Gray, Cecelia Crawford, Lynne James

NCCHEH Staff Present:

Thurston Alexander-Smith, Beth Bordeaux, Emily Carmody, Nancy Holochwost, Amber Peoples, Corey Root, Jasmin Volkel

Approval of December Minutes

There being no changes needed, the minutes were approved by common consent.

Supportive Housing Funding Available

- The NC Housing Finance Agency (NCHFA) has announced the availability of funding for its supportive housing development program. The purposes of the program are to increase the supply of permanent supportive housing in the most integrated setting appropriate to the needs of the proposed residents. The program serves adults and children with special needs earning less than 60% of area median income, with a preference for those at or below 30% AMI. There is a preference for projects that help meet the Olmstead settlement goals.
- The program funds new construction and rehabilitation for a variety of projects, including creating new permanent supportive housing, developing service programs that provide housing, rehab or replacement of emergency shelter, refinancing to preserve existing NCHFA supportive housing, and renovation or reuse to change shelter, transitional housing, or adult care homes into permanent supportive housing.

- The application process includes a pre-application and a site visit. Interested parties should submit the pre-application as soon as possible: www.nchfa.com/Nonprofits/SHDsupportivehousing.aspx. The full application is due February 29.
- For more information contact Supportive Housing Development Program staff:
 - Margrit Bergholz: 919-877-5633, mcbergholz@nchfa.com
 - Gwen Belcredi: 919-877-5648, sgbelcredi@nchfa.com

Coordinated Assessment

- NCCEH is expecting twenty-seven coordinated assessment plans, one from each Regional Committee.
- At this time, 20 plans have been approved by the Steering Committee and are being implemented.
 - AHRMM, Alamance, Beaufort, Burke, Caswell, Catawba, DISSY, Down East, Henderson, Johnston, Kerr-Tar, Neuse Trent, Onslow, Pitt, Randolph, Rockingham, Southeast, Southwest, Twin County, Wilson-Greene
- Two plans will be presented for Steering Committee approval today.
 - Foothills, Lee-Harnett
- Five plans are in the process of review or re-review with the Coordinated Assessment Council (CAC).
 - Chatham, Hertford, Piedmont, Rutherford Polk, Transylvania
- Two plans were presented for Steering Committee approval. The plans were also posted on the NCCEH website for review.
 - Foothills Regional Committee
 - The CAC noted that the Regional Committee did a good job incorporating CAC feedback into plan revisions
 - Plan includes extensive connections to existing community systems
 - Plan contains a complete listing of program rules
 - Lee-Harnett Regional Committee
 - During the process of working on coordinated assessment, Lee and Hartnett counties joined to form a single Regional Committee
 - The CAC noted that this plan provides good coverage for both counties
 - Steering Committee members were asked for feedback or discussion on the plans; none was raised. A motion was made and approved to approve the Foothills and Lee-Harnett coordinated assessment plans [Alexander, Crawford]. All in favor; none opposed.
- The BoS changed from version 1 to version 2 of the VI-SPDAT on January 1. All communities implementing CA should now be using version 2. More information about the changes and step-by-step instructions are posted on NCCEH's website at www.ncceh.org/bos/coordinatedassessment/.
- All Regional Committees that began implementing coordinated assessment in December or earlier must submit an outcome report by January 15 covering October through December. The outcome reporting form is posted at <http://goo.gl/forms/QESzakx4xH>. In addition, an optional tally sheet and training are posted at www.ncceh.org/bos/coordinatedassessment/.
- All updates to NC 211 are due from Regional Committees by January 31. The NC 211 directories were sent to Regional Committee leads and coordinated



assessment leads in October. Regional Committees are asked to make any necessary updates to the directories and then report the number of changes made through an online form:

<http://goo.gl/forms/cmeOEPeQZw>.

- The coordinated assessment workgroup will meet on Tuesday, January 12, at 3:00. This group focuses on communities that are implementing coordinated assessment in the BoS. Participants can register for the call at www.ncceh.org/events/946.

ESG Update

- The State ESG office expects to notify lead agencies this month regarding ESG awards.
- Anyone with questions can contact Michael Leach at the State ESG office:
Michael.Leach@dhhs.nc.gov

Point-in-Time Count Update

- The Point-in-Time Count will be held the night of Wednesday, January 27. HUD requires all CoCs to conduct an annual PIT Count, which is one of the main sources of data on homelessness. During the count, communities also collect information for the Housing Inventory Chart (HIC).
- Regional Committees are responsible for planning and conducting their local counts, reviewing data for accuracy, and submitting their forms to NCCEH.
- The PIT reporting forms are posted on NCCEH's website at www.ncceh.org/2016pit.
- NCCEH is holding a BoS PIT training January 7 at 11:00. The training is open to everyone working on the PIT; all PIT leads are asked to attend. Participants can register at www.ncceh.org/events/971.
- HUD's PIT and HIC guides are posted at www.ncceh.org/pointintimehowto.

NCCEH Data Center & HMIS Update

- Migration (configuring the provider pages in the HMIS) is essentially complete for all dedicated homeless service providers in the BoS. Migration is ongoing for agencies that cross CoC boundaries and for Emergency Assistance Network (EAN) projects.
- The AHAR was submitted to HUD by the December deadline. HMIS bed coverage (the percentage of beds that are on HMIS) was between 65% and 100% for all areas except transitional housing for individuals (36%). The bed utilization rate (the percentage of beds occupied) was above 70% for all areas except for transitional housing for families (55%). Missing data rates were below 5% in all categories.
- The NCCEH Data Center plans to work on the following items over the next month:
 - Point-in-Time Count and Housing Inventory Chart
 - Bringing new agencies onto HMIS
 - Data migration for projects that cross CoC boundaries
 - Reviewing existing HMIS policies and developing new policies
 - Annual planning regarding training, service evaluation and feedback, agency administrator meetings, agency reviews, and quality improvement
- Lori asked if there are updates regarding potential changes to the contract with MCAH. Beth noted that NCCEH is currently in a contract with MCAH that runs through June 30, and NCCEH is in conversation with MCAH about possible changes. If there is a contractual change, Beth noted



she does not expect it would require any major changes like data migration or a change of vendor that would affect agencies.

Regional Lead Elections

- The BoS governance charter states that Regional Committees must elect a Regional Lead and a Regional Lead alternate each January. In addition, Regional Committees are asked to elect a coordinated assessment lead.
- Elections are required, but Regional Committees may elect the same people who are currently serving in these roles.
 - Elections must be recorded in meeting minutes.
 - If the Regional Lead is a CoC and/or ESG grantee, Regional committees may wish to consider electing a non-grantee as the alternate so the alternate will not have a conflict of interest in votes regarding funding.
 - Each Regional Committee is asked to submit an online form by January 31 to submit the contact information for their leadership: <http://goo.gl/forms/bvmtye893O>
- The role of the Regional Lead is to ensure communication between the Regional Committee and the Steering Committee and BoS staff. There is a document detailing the lead's responsibilities at www.ncceh.org/files/3117.
- There will be an all-day, in-person meeting for Regional Leads and alternates in Raleigh on Friday, March 4. In the event of inclement weather, the meeting will be held Monday, March 21.

Upcoming Meetings & Reminders

- Coordinated Assessment Leads: BoS Coordinated Assessment workgroup meeting Tuesday, January 12, 3:00-4:00 p.m.
 - Register at www.ncceh.org/events/946
- Regional Committees: prepare to elect one Regional Lead, one alternate, and a coordinated assessment lead in January
- 2016 Regional Leads & alternates: Mark your calendars for in-person meeting in Raleigh on Friday, March 4

Next Meeting: Tuesday, February 2, at 10:30.

