

Hertford County Regional Committee – Region 11

Ahoskie Housing Authority
200 Pierce Avenue, Ahoskie, NC

January 23, 2017 – 10:00am

Attendance

Agency	Representative(s)
Trillium Health Resources	Melissa Eastwood Lakitra Claude Talaika Williams
NC Works	Paula Flores Wayne Bray Derrick Armstead
Veterans Services Officer	Chad Stephens
Roanoke-Chowan Community College	Hayward Humphrey
Hampton VA	Curtis L. Shannon
Social Security Administration	Monte Cooper
Roanoke Chowan Community Health Center	Nicole Boone
Hertford County Department of Social Services	Glenda Simmons Allison Cotton
Ahoskie Police Department	Michele' Garrett
Greater Holy Light Church of Deliverance	Deidra Joyner

Minutes

Call to Order

- The meeting was called to order by Nicole Boone at 10:08 am and she thanked everyone for attending the meeting.

Introductions

- Everyone went around the room and introduced themselves and told what agency they were from.

Approval of Minutes

- The committee was asked to review the minutes from the last meeting. After reviewing the minutes, a motion was made by Paula Flores that the minutes from the last meeting be approved and it was seconded by Melissa Eastwood.

Balance of State Updates - (Talaika Williams)

- Talaika gave a brief summary of the BoS Steering Committee Meeting. A short summary of the meeting was given to the committee.
- Highlights from the meeting
 - BoS CoC received 46 of the 47 grants applied for, including all renewals, two new PSH grants for Eastpoint and the CoC planning grant. The new Pitt County RRH project was not funded in this year's competition.

- BoS staff will conduct two coordinated assessment webinars to help with plan creation to meet the due date of April 1, 2017. The webinars will be held:
 - Tuesday, January 10, 3-4 PM. Register at: www.ncceh.org/events/1045/
 - Tuesday, February 14, 3-4 PM. Register at: www.ncceh.org/events/1046
 - Webinars will be recorded and posted to the coordinated assessment page of the NCCEH website
- New Regional Committees should submit contact information for their new elected leadership
- The BoS CoC Steering Committee approved the BoS Plan to End Veteran Homelessness. The plan is posted on the NCCEH website – www.ncceh.org/files/7830/
- The PIT count will occur the night of Wednesday, January 25th
- All PIT/HIC resources are posted on the website at: <http://www.ncceh.org/2017pit-bos/>; NCCEH has created recorded trainings on the forms. They have been posted to the link above.
- New coordinated assessment plans are due April 1st. The approved coordinated assessment plan template can be found at www.ncceh.org/bos/coordinatedassessment/
- The next Steering Committee Meeting will be held on Tuesday, February 7th at 10:30 AM

Regional Leadership

- The new Regional Leadership was announced. The following individuals will hold the following positions:
 - **Lead** – Nicole Boone (*Roanoke Chowan Community Health Center/Hertford Health Access*)
 - **Alternate Lead** – Derrick Armstead (*NC Department of Commerce Division of Workforce Solutions*)
 - **Point In Time Count Lead** – Talaika Williams (*Trillium Health Resources*)
 - **Coordinated Assessment Lead** – Melissa Eastwood (*Trillium Health Resources*)
 - **Secretary and Webmaster** – Lakitra Claude (*Trillium Health Resources*)

ESG/COC Application Update

- The Regional Committee was not awarded funding
- Three in-person funding process workshops will be held in March:
 - Hickory: March 14th – 10am – 3pm (Regions 1, 2, 3, 4)
 - Greenville: March 21st – 10am – 3pm (Regions 10, 11, 12, 13)
 - Greensboro: March 23rd – 10am – 3pm (Regions 5, 6, 7, 8, 9)

Discussion of Meeting Locations

- There was a discussion about new meeting locations.
- Pasquotank County was an option.
- The committee agreed that a call in option should be available for those that may not be able to travel, but would still like to participate in the meeting

Meeting Schedule

- It was suggested that the committee meet shortly after the Steering Committee Meeting because they meet at the beginning of each month and we meet at the end so therefore, we are receiving “old” information.
- The Committee agreed that we would meet every 2nd Tuesday at 10am starting February

Committee Name

- The Committee will no longer be called Hertford County Regional Committee or Region 11. The committee name should incorporate all of the counties in the region.
- The Committee was asked to brainstorm and come up with a new name for the committee. All names should be sent to Derrick or Nicole and will be voted on at the next meeting.

Coordinated Assessment Update (Melissa)

- Agencies are needed that can do the assessment
- Melissa will send everyone more information about the Coordinated Assessment and what it details
- As a reminder, the Committee’s Coordinated Assessment plan need to be submitted to the Balance of State by April 1st.
 - Report from local CA subcommittee – a plan need to be in place
 - Review of Monthly numbers
 - # of Prevention and Diversion Screenings - 1
 - VI-SPADATs- 0
 - # of referrals
 - SSVF – veterans - 0
 - RRH – Rapid Re-housing - 0
 - PSH – Permanent Supportive Housing - 0
 - Outstanding Coordinated Assessment Issues – n/a
 - Grievances filed - 0
 - Gaps in current system – n/a

Point-in-Time Count (Talaika)

- Point in Time count will take place on January 25, 2017
- It is important that everyone who plans to volunteer during the PIT count complete the online training
- Individuals should be asked where did they sleep or where do they plan to sleep on the night of the 25th
- It was mentioned that there are 9 shelters in our region, 6 are domestic violence shelters
- Talaika will be doing the shelter count and explained the forms that are to be used during the PIT count
- All PIT data should be sent to Talaika by February 2nd; it is due to the Balance of State by February 17th.

Agency Reports/Updates

- Roanoke-Chowan Community College's Basic Skills Department will have a program at the old Northampton High School. They will offer day and night classes. It should open in February
- Hertford County DSS will be moving into a new building. The Ahoskie building will be closing and they will now be in Winton
- Trillium will be hosting a landlord forum along. More information will be forthcoming
- Roanoke Chowan Community Health Center (RCCHC) had their first Farmer's Market – 33 patients participated and received vouchers

Adjournment

- The meeting was adjourned at 11:37am and the next meeting is scheduled for 10:00am on Tuesday, February 14, 2017 at the Ahoskie Housing Authority.

Submitted by:

Lakitra Claude

Secretary for Hertford County Regional Committee – Region 11