

Homeless/Housing Taskforce  
BC360 Task Force on Family/Women's Shelter

Meeting Minutes

April 13, 2017

**CALL TO ORDER/INTRODUCTIONS**

The Homeless/Housing Taskforce/BC360 Task Force on Family/Women's Shelter met at the Beaufort County Health Department on this date (4/13/2017). The meeting was called to order at 2:00 p.m. by Sally Love (Beaufort County Chairperson/Beaufort County United Way). Those in attendance were: Evan Lewis (attorney/BC360 representative), Beth Bordeaux (ESG office/DHHS/consultant), Melissa Eastwood (Trillium Health Resources), Darone Dancy (NC Works), and Kelly Reinsmith (ECU).

**APPROVAL OF MINUTES**

No minutes for March 2017.

**FAMILY/WOMENS SHELTER**

Sally provided an update regarding the Family/Womens Shelter. The subcommittee is working on a brochure. The group has not decided on a location. They are looking at 2 currently. The new location is a house with 4 bedrooms. The cost for the new location they are considering is \$138,000. The location is much smaller than the other. Kelly discussed the benefits of the church, in regards to location. The subcommittee has approximately \$29,000.00 so far that has been committed to the Family/Women's Shelter. Three grants are being written. The next meeting will be Wednesday at 2:00pm (every other Wednesday at First Presbyterian Church).

Sally reported that there was a Zion Board meeting today. During the meeting, it was reported that the shelter averaged 7 individuals daily for the month of March. They can serve up to 12 individuals (6 bunk beds). The shelter averages about 35 per day for lunch (Monday-Friday). Darone reported that he had a veteran from the Zion Shelter that was referred to him. They provided the individual with clothes for an interview. Family Endeavors (SSVF provider) worked with the individual also and assisted the Veteran. The Veteran had a job and was housed within 2 weeks. This will count towards shelter outcomes. Sally will follow up because the Zion Shelter may have spent \$600.00 on this individual. The shelter should be able to show that they are attempting to move people into housing. There should be direction in the shelter and a housing plan should be developed once an individual comes into the shelter. Rapid rehousing funds cannot be used to supplement subsidized housing or other programs like SSVF.

**Coordinated Assessment-**

The Coordinated Assessment plan for Region 12 was submitted on 3/31/2017.

Beth will be meeting with Linda at the Zion Shelter on Friday 4/21/2017 from 1:00pm to 4:00pm. Sally will try to attend the meeting as well. She will walk the staff at the shelter through the ESG/RR processes. Beth will review how to set up client files and go over the checklist. She will review all the

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forms that are required. There is a shelter checklist that Beth will go over with them as well. The shelter has to show that they are getting people housed or that they are trying to. The group discussed ideas regarding staff to work with the individuals who are referred. We have approximately \$12,000.00 we could utilize for a caseworker. Kelly suggested that we utilize interns from ECU. She provided Sally with the contact person to inquire about this (Latonya Gaskins). Sally discussed utilizing a caseworker from Ruth's House. Zion shelter could contract with staff at Ruth's House. Sally has a friend that has applied for the caseworker position if the shelter decides to hire. DSS would be a great option as well. Greene Lamp was mentioned again; however we are unsure about their interest in partnering on this. Sally stated that she will talk with Polk about how they plan to proceed regarding a caseworker. Beth suggested Sally check with Linda at the shelter. Beth noted this could be an hourly contract on a case by case basis. The contract could be with an agency or individual. Beth stated that there are challenges when DV shelters manage rapid rehousing funds and provide coordination (ex. Location to meet, DV shelters can't enter Data in HMIS, etc.). Beth suggested that we market to other agencies to apply for the ESG grant. She suggested that we look at where we want to develop capacity. Funds should be attached to an entity (ex. 501c3) that can manage funding and that can offer housing support services. They should also be able to keep client records and utilize HMIS systems.

We have a small amount of money, it will be best to have someone who is doing something like this already so that they can utilize part of a position. Someone has to do part of the case management work.

Beth stated that we should not spend time doing legwork in regards to landlords right now. She stated we should focus on getting the program up and running. Once we do this, this should be the job of the caseworker.

Sally discussed the need to organize our county coordinated assessment system. For region 12, there will be a mini system in each county and they will all feed into the CA system for region 12. The committee discussed the need to engage people in the community and have consistent participation in our regional committee/coordinated assessment process. Sally reported we have individuals who will do the prevention and diversion screen. We have individuals that have confirmed that they will do the VI-SPDAT. We have a large list of landlords.

Beth encouraged the group to think about and consider the best options for the community. If you are going to function like a mini regional committee, where do you want to develop capacity? If we want Zion to continue to house the funding, we need to wrap around and support them. There is money designated for the community and Beth wants us to be able to access it. Shelter and RR funds can be split up. Grantees need to present to the county committee for review. Our committee will review and if approved it will be submitted to the Regional committee. Recruit/market to agencies that would be

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interested in applying for ESG funds. Beth recommended that we proactively build capacity in our community.

The Rapid Rehousing funds should be used for the community. The Rapid Rehousing provider has to respond to our community waitlist.

Darone suggested that someone from Beaufort County meet with Delores Farmer with Pitt County Planning in Greenville to learn about their rapid rehousing program.

**MISCELLANEOUS**

Darone provided an update regarding NC Works and their programs. He encouraged the group to make referrals to NC Works for employment assistance. They have a lot of great programs and services. They have programs that offer education and training. Dislocated worker funds recently opened up. They are offering companies up to 8 weeks, 100% of salary including background and job screenings, OJT can go up to 6 months if the job is a more technical position, etc. They are applying for the Maximize Carolina Grant. They want to build a pipeline of talent for employers. They are targeting 8 employers currently. Darone reported that he will attend the Homeless/Housing Taskforce meeting every other month.

Sally discussed the benefits of having a SOAR program in Beaufort County. Beth suggested that Sally check with Brian Alexander regarding training for SOAR.

**Plan for next meeting:**

Sally will talk with Linda regarding the status of obtaining a caseworker for the shelter. Sally will talk to a representative from Ruth's House and from DSS regarding utilizing interns and regarding possibly contracting to administer funds.

**ADJOURN**

There being no further business, Sally Love adjourned the meeting. The next meeting will be held at the Beaufort County Health Department on May 11, 2017 at 2:00pm.