

## REVIEWING YOUR SHELTER'S RULES

1. **Review** incidents resulting in clients being barred and examine those rules for necessity
2. **Recognize** similar issues that could be handled in other ways
3. **Meet** with staff and clients to discuss changing the rules and gather input
4. **Review** each rule for whether it helps people get out of shelter into housing or whether it inhibits this from occurring quickly
5. **Discard** rules that make it harder or longer for participants to obtain permanent housing
6. **Discard** rules that don't make sense anymore or only pertained to one incident that is unlikely to happen again
7. **Rules** that remained should be directly related to safety
8. **Post** new rules and let them take effect in 30 days
9. **Hold** frequent meetings with staff and clients to assess how the new rules are working and revise as needed
10. **Track** if the number of people barred decreases
11. **Track** if people move into permanent housing at a higher or faster rate