NC Balance of State Continuum of Care

Steering Committee Meeting

April 3, 2018

10:30 AM

Welcome

- Reminders
    - *6 to mute/unmute line
    - Please do not put us on hold
    - The chat box is available

- Roll Call

Agenda

Today's agenda

- Consent Agenda

- Street Outreach Written Standards

- Supportive Services Only-Coordinated Entry Grant

- CoC Application Updates

- HMIS Transition Update

- PIT/HIC

- VOA Letter of Support Request

Consent Agenda

Review & approve consent agenda

- The consent agenda was sent to the Steering Committee one week prior to the meeting as part of a board packet.

- The consent agenda will be voted on as a whole at the beginning of each meeting.

- Steering Committee members may request to remove an item from the consent agenda for additional discussion.

Review & approve consent agenda

- Consent agenda: http://www.ncceh.org/files/9114/

- Changes or discussion?

Street Outreach Written Standards

Written standards provide benefits to the NC BoS CoC

- Gives grantees specific guidelines for how to best operate their programs to end homelessness

- Creates consistency across the NC BoS CoC

- Protects clients, putting their needs first

- Provides a baseline for holding all programs in the CoC to a specific standard of care

Background on NC BoS CoC's written standards

Timeline	Activity
October 2015	Preliminary written standards adopted
May 2016	NCCEH staff drafted updated written standards
June/July 2016	Written Standards workgroup vetted drafts and provided feedback to change drafts
August 2016	Open comment period for feedback to written standards from RCs and providers
September 2016	Final drafts posted and Steering Committee approval

Staff developed Street Outreach written standards

- Street outreach standards were not part of the original package approved because the CoC did not have these programs.

Today:

- SSVF providers are providing outreach to Vets
- ESG funded a NC BoS CoC provider for street outreach for the first time in 2018

Street outreach written standards lay out full scope of the program

- Standards: What must programs do to meet the standards of the NC BoS CoC?
  - *Personnel:* What kind of staff do programs need?
  - *Outreach and Engagement:* How do outreach programs engage people on the streets?
  - *Case Management:* What services are required and optional for street outreach?
  - *Termination:* When can programs terminate services?
  - *Client Files:* What are the minimum items to be in the client file?
  - *Evaluation and Planning:* What process must the program undergo to continually improve its services?

Staff would like feedback from Regional Committees and providers

Staff finalized the initial draft of street outreach written standards. These are posted at:

http://www.ncceh.org/files/9092/

- Standards have been vetted by SSVF providers
- Regional Committees and/or providers should provide feedback to bos@ncceh.org by April 20
- Steering Committee will consider approval at its May 8 meeting

NCCEH's SSO-CE Grant

The basics of NCCEH's SSO-CE grant

- Awarded as part of the FY17 CoC competition

- Supports coordinated entry activities in NC BoS CoC

- Re-grant to between 3-8 agencies to implement coordinated entry in their regions (only 1 agency per region will be awarded)

- All dollars for implementation NOT planning

The SSO-CE grant will assist regions with CE implementation

Funding could help agencies serve as CE Lead by:

- Helping create by-name lists
- Facilitating case conferencing meetings
- Collecting and reporting regional outcomes
- Filling in gaps for assessing households needing help
- Outreaching agencies to join the system
- Training agencies and assessors

Funding is not intended to fund all aspects of CE work but to enhance what is already happening

Eligible applicants

- Be a current federal grantee

- Demonstrated understanding and experience with CE

- HMIS user with high quality data

- Regional CE system is currently functioning

- Region needs additional funding

- Support from the Regional Committee to become the CE Lead

Timeline for SSO-CE grant

Date	Activity
April 2018	RFP and Application Release
May 2018	Applications Due
June 2018	Award Announcements – Grant Contracting
July 1, 2018	Programs Start

NCCEH staff will email all announcements about the competition to the NC BoS CoC distribution list. Be on the lookout for more information soon!

CoC Competition Update

CoC competition should get underway soon

- NCCEH staff are preparing for this year's competition:
  - Funding and Performance Subcommittee is updating Funding Priorities
  - Staff conducted new CoC applicant webinar on

    March 8. The presentation recording is posted at:

    http://www.ncceh.org/bos/currentcocapplication/
  - PIT/HIC information will be due April 30 to HUD
  - System Performance Measures will be due May 31 to HUD
  - Released Intent to Apply information for new applicants

Intent to Apply form mandatory for all agencies applying for new CoC funds

- Intent to Apply form has been posted at:
  http://www.ncceh.org/bos/currentcocapplication/
  - Asks for preliminary info about proposed project
  - NCCEH staff review and follow-up with agency to discuss

  - Rolling basis, non-binding
  - Deadline: 1 week after NOFA release

2018 Scorecard Committee Reps Needed

- Regional Committees each asked to appoint one rep for Scorecard Committee. At-Large Members are needed for the committee as well.

  - Committee determines criteria and scoring guidelines for new and renewal project scorecards.

- Please choose your reps by May 1. Fill out online form: http://www.ncceh.org/bos/currentcocapplication/
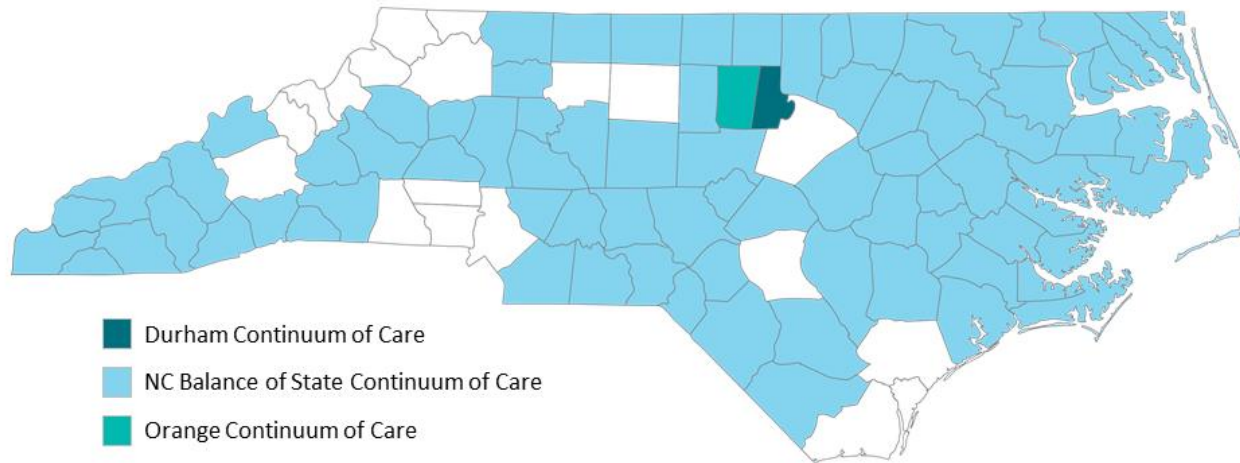
2018 Project Review Committee Reps Needed

- Regional Committees each asked to appoint one rep for Project Review Committee. At-large Members are needed for the Committee as well.
  - Reviews and scores project applications using approved scorecards
  - Creates ranked list of projects for Steering Committee approval
  - Rep may not be from agency applying for funding (new or renewal)

- Submit contact info by May 1.
  - Fill out online form: http://www.ncceh.org/bos/currentcocapplication/

HMIS@NCCEH Launch Update

HMIS@NCCEH Launch: June 2018

Durham Continuum of Care

NC Balance of State Continuum of Care

Orange Continuum of Care

What to expect:

- All training, workflows, forms, etc. will be hosted by NCCEH at ncceh.org.
- Users will no longer go to nchmis.org, the website run by MCAH, for forms or training.
- Users will have a new ServicePoint website URL to log in to.
- All agreements (agency participation, user, and sharing agreements) will need to be signed again with NCCEH as the HMIS Lead Agency. This will be done electronically with DocuSign.
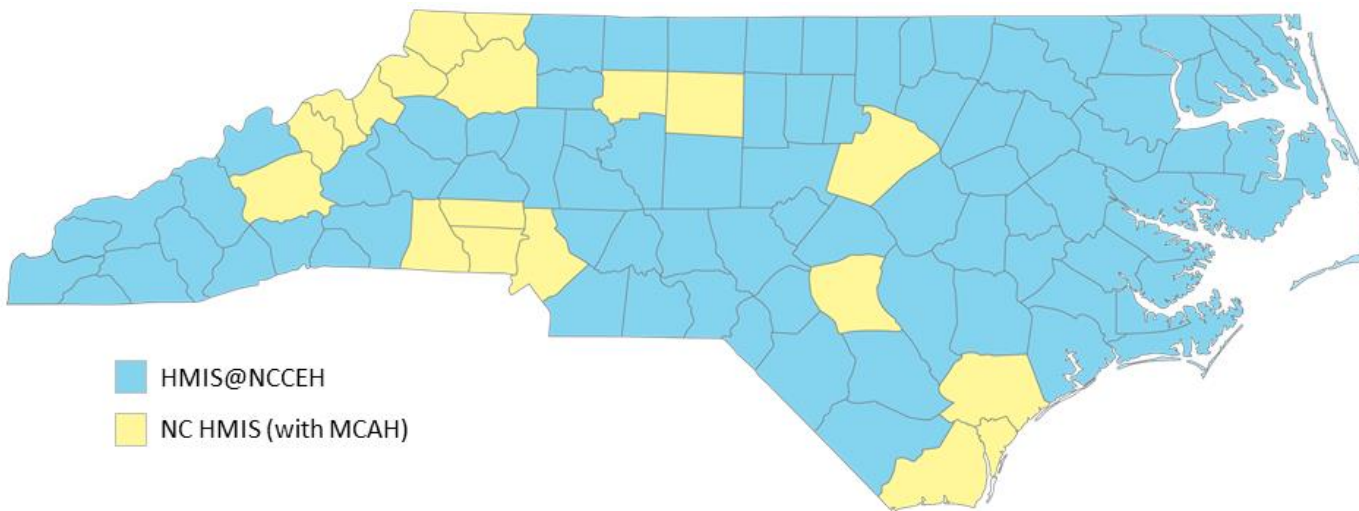
What To Do Now

- **Keep entering data into nchmis.servicept.com until notified to stop and switch to the new HMIS@NCCEH site (expect notice in early June).**

- Check our launch webpage for updates: ncceh.org/hmis/launch/

- HMIS Agency Administrators should fill out the form attached to the 3/23 NCCEH e-mail (also posted on our website).

- Make sure you're receiving communications from the NCCEH Data Center. If you did not receive our update on 3/23, e-mail me directly (ben@ncceh.org) to add your name to the list.

Two Regional HMIS Networks

HMIS@NCCEH
NC HMIS (with MCAH)

Two Regional HMIS Networks

	HMIS@NCCEH	NC HMIS
HMIS Lead Agency	North Carolina Coalition to End Homelessness (NCCEH)	Michigan Coalition Against Homelessness (MCAH)
HMIS Software	ServicePoint by Bowman/Mediware	ServicePoint by Bowman/Mediware
Website to access training and other HMIS information	www.ncceh.org	www.nchmis.org
Website to access HMIS ServicePoint login	TBD – go live June 2018	nchmis.servicept.com
Oversight	HMIS@NCCEH Advisory Board	NC HMIS Governance Committee
Continuum of Cares in HMIS network (view map)	3 CoCs and 81 counties • NC-502 Durham • NC-503 NC Balance of State (79 counties) • NC-513 Orange	9 CoCs and 19 counties • NC-500 Forsyth • NC-501 Buncombe • NC-504 Guilford • NC-505 Mecklenburg • NC-506 Tri-Hic (3 counties) • NC-507 Wake • NC-509 Gaston-Lincoln-Cleveland (3 counties) • NC-511 • NC-516 Northwest (7 counties)

Questions

- Cross-HMIS Agencies will have a call on April 12 at 2pm with an in-person follow-up the first week of May.

- As questions arise, first consult our FAQ page that we have built on our website: ncceh.org/hmis/launch/

- If you have specific questions about the launch as it pertains to your agency: ben@ncceh.org

- If you have specific questions about the launch as it pertains to your data: hmis@ncceh.org

PIT/HIC

2018 PIT/HIC Update

Submission Date for ES and TH was February 21

-All submissions have been reviewed

-Data Center staff are working with HMIS users to make data corrections, and re-submit new reports

Submission Date for RRH and PSH was April 2

- All submissions are being reviewed

- Data Center staff will contact you if corrections are needed

- Most common issue: Missing **Housing Move-in Dates** at interim

We are still missing a lot of BoS Data!

This data is very important

- Informs local planning
- Used statewide to learn about NC homelessness
- Submitted to HUD and compiled with other CoCs to understand homelessness in the United States

Who are we missing data from?

- HMIS participating agencies
- Agencies that do not participate in HMIS

Missing Data: HMIS Participating Agencies

1. Diakonos - Hope of Mooresville
2. Harbour House – Men's TH and Women's TH
3. Washington Area Interchuch and Shelter Kitchen - ES

Does anyone on today's call have relationships with these agencies?
Can you assist us in getting their 2018 PIT/HIC data submitted?

Missing Data: Non- HMIS Participating Agencies

1. Eastern Band of Cherokee Indian – Beneta Jumper DV Shelter
2. Fordham House – Transitional Housing
3. Hand Up Ministries – Men's Transitional Housing
4. Lighthouse Haven – Transitional Housing
5. Salvation Army of Cabarrus – Center of Hope
6. Second Change of Mission Hope- Transitional Housing
7. World Wide Watch – Deliverance Temple Seasonal Shelter

Staff need to finalize county unsheltered PIT counts

- Thank you to all PIT Leads and others who have filled and corrected out the county unsheltered count forms!

Staff need to finalize county unsheltered PIT counts

Forms needing corrections:

* Cabarrus   * Cherokee

* Clay   * Craven

* Graham   * Haywood

* Jackson   * Jones

* Macon   * Onslow

* Swain   * Wayne

Counties needing forms:

* Duplin

PIT/HIC Deadlines

PIT/HIC Deadlines are changing based on project types. Remember, there should be separate submissions through the online form for each HMIS project since each project has a different inventory or capacity.

- Emergency Shelter and Transitional Housing Deadline – **Due immediately**
- Rapid Re-Housing and Permanent Supportive Housing Deadline -- **TBA**

Letter of support request

Volunteers of America's Homeless Veteran Reintegration Program requests a letter of support from the NC BoS CoC

- HVRP provides job training, counseling, placement, and related services to address homeless veterans' employment challenges and expedite their reintegration into the labor force.

VOA's HVRP serves 24 NC BoS CoC counties

- Region 6: Alamance, Caswell, Chatham, Person, Rockingham
- Region 7: Harnett, Johnston, Lee, Randolph
- Region 9: Franklin, Granville, Northampton, Edgecombe, Nash, Halifax, Vance, Warren,
- Region 10: Wayne, Wilson
- Region 11: Hertford
- Region 12: Bertie, Martin, Pitt, Washington

VOA's HVRP participation in NC BoS CoC

- Currently receive most referrals from SSVF in BoS.
  - Willing to receive referrals from other community providers as well.
- Commits to participating more in regional committees, including point-in-time counts and coordinated assessment.
- Contact Shaina Gaines, Program Supervisor at SGaines@voacarolinas.org or 919-880-3853

Discussion

- Shaina Gaines is on the phone.

- Questions, comments?

- Motion, vote.

Meetings & Reminders

Upcoming Meetings & Reminders

- **Bringing it Home Conference**

April 30 and May 1

McKimmon Center, Raleigh

Register here:
https://www3.thedatabank.com/dpg/217/donate.asp?formid=HOMELESSCONF18

- **Coordinated Assessment Council Meeting**

April 25 10:00-12:00 (conference call)

Register here: http://www.ncceh.org/events/1270/

Upcoming Meetings & Reminders

- **BoS HMIS Users Meeting** April 19 1:00-2:30

Register here: http://www.ncceh.org/events/1256/

- **County of Service Webinar Recording**

 Recording will be posted at

https://drive.google.com/file/d/13OM9jbQJricZWRV1QzHNjNgx
AR6S5bk4/view?usp=sharing

- **New CoC Webinar Recording**

View here: https://recordings.join.me/0jU-Iye1BEWvGaI1bt0CyQ

- **SSO-CE Webinar Recording**

View here: https://recordings.join.me/cOt25_OG2ECW-
KIg9nJrqA

Upcoming Meetings & Reminders

- **Anti-Discrimination Policy Webinar**

April 19 11:00-12:00

Register here: http://www.ncceh.org/events/1265/

- **Violence Against Women Act (VAWA)**

Emergency Transfer Plan Webinar

May 17 11:00-12:00

Register here: http://www.ncceh.org/events/1266/

Upcoming Meetings & Reminders

- **Steering Committee In-person Meeting**

    Save the Date:

    July 30

    Mazie S. Woordruff Center, Winston-Salem

    *More information TBA

Wrap Up

- Next Steering Committee meeting:

  Tuesday, May 8, 10:30 am – 12:00 pm

- Keep in touch
  - bos@ncceh.org
  - (919) 755-4393